

FOOD VENDOR GUIDELINES

- Booth space is approximately 9' x 20'.
- Set up time: Please schedule in advance for set up day and time by calling **817-719-7990**, or by emailing **Mlanders@wataugatx.org**.
- You will be required to supply your own chairs, tables, display boards, tents and tarps, etc.
- Booths will be inspected by the Fire Marshall and County Health Department.
- No smoking in food booth.
- The City of Watauga is not responsible for any lost or stolen merchandise.
- The City of Watauga sales tax rate is 8.25%.
- No distribution of political/campaigning material allowed from concession vendors.
- No roaming vendors allowed.
- All vendors must park in designated vendor parking lot.
- All Vendors must remove ALL items at the end of the day including trash and debris.
- Tarrant County Health Department Temporary Food Establishment Inspection required.
We recommend this be done no later than three weeks in advance.
- Contact the Watauga Fire Marshall to be approved as a Watauga Mobile Food Vendor (*trucks/trailers only*) 817.514.5880.
- No one under the age of sixteen allowed in food concession booths (unless prior approval by Fire Marshal).

Enclosed trailer or Vehicle:

- **Commercial cooking which produces grease laden vapors shall be equipped with ventilation hoods and approved automatic extinguishing systems.**
- One Class K rated fire extinguisher shall be provided within 30 feet of food processing equipment which produces grease-laden vapors. One 2A-10BC rated fire extinguisher shall be provided for every booth.
- Extinguishers shall be inspected annually and extinguishing systems semi-annually for proper maintenance and tagged by state licensed individuals.
- Extinguisher must be recharged or replaced immediately after use
- Exit ways shall be clear of obstructions.

Outdoor Cooking and Food Service:

- No Open flame cooking is allowed (Unless prior permission is given by Fire Marshal)
- Tents where cooking is performed shall be separated from other tents, canopies or membrane structures by a minimum of 20 feet
- One Class K rated fire extinguisher shall be provided within 30 feet of food processing equipment which produces grease-laden vapors. One 2A-10BC rated fire extinguisher shall be provided for every booth.
- Extinguishers shall be inspected annually.
- Secure compressed gas cylinders to prevent cylinders from falling or being knocked over, and store away from heat source.

RAIN POLICY: In the event that it should rain, management will make every reasonable effort to proceed with the event. If, due to inclement weather the festival grounds are deemed unsafe for staff, vendors and/or festival patrons, the City of Watauga reserves the right to cancel the event at its sole discretion and **NO REFUNDS** will be given.

By signing below I attest that I have read and agree to abide by all rules and guidelines governing the City of Watauga. I hereby relieve the City of Watauga, its staff, agents, members and volunteers from all liability during my participation in the Hometown Christmas Event on December 7, 2019. I understand the City of Watauga is not responsible for any injury or damage that may occur to me, my assistants, vehicle equipment, supplies, wares and other personal belongings during my participation in this event.

By signing below I give permission for any pictures taken of myself or my child's participation in this a City sponsored event to be used on the City of Watauga Cable Channel, web site and/or City related printed materials. Any pictures used by the City of Watauga are for citywide use and not for profit.

I have read and agree to the requirements above, and have contacted the Watauga Fire Marshall.

Watauga Fire Marshall Inspection required ONLY for Food Trucks & Trailers.

Applicant Signature

Date

PAYMENT INFORMATION

Total Amount Enclosed: _____

Check: Check # _____

Make checks payable to CITY OF WATAUGA.

Card: (*Visa/Mastercard Only*)

Card #: _____

Exp. Date: _____

CVC _____

Please Check One:

Trailer/Truck \$50

Smoker \$50

Canopy \$50

Mail or Email Completed Application Packets to:

Watauga Community Center
7901 Indian Springs Rd.
Watauga, TX 76148