

**MINUTES  
WATAUGA CITY COUNCIL  
REGULAR MEETING  
MONDAY, FEBRUARY 22, 2016  
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD  
6:30 P.M.**

The City Council of the City of Watauga, Texas convened in Regular Session at 6:30 p.m., with the following members present:

Hector F. Garcia	Mayor
Robert Davis	Mayor Pro Tem
Hal Gerhardt	Council Member
Brandon Krausse	Council Member
Lee Griffin	Council Member
James Wright	Council Member
Melva Clark	Council Member
Patrick Shelbourne	Council Member
and	
Greg Vick	City Manager
Mark G. Daniel	City Attorney
Zolaina R. Parker	City Secretary
Sandra Gibson	Director of Finance and Administration, CGFO
Paul Hackelman	Public Works Director
Glen Fowler	Police Chief
Bill Crawford	Fire Chief
Marcia Reyna	Human Resources/Civil Service Director
Sal Torres	Parks and Community Services Director
Lana Ewell	Library Director
Bradley Fraley	Chief Information Officer/PIO
Jacquelyn Reyff	Planning and Development Manager

**COUNCIL MEETING**

**CALL TO ORDER**

Mayor Garcia called the meeting to order at 6:30 p.m.

**INVOCATION**

Council Member Shelbourne gave the Invocation.

**PLEDGE TO THE FLAG AND TEXAS FLAG**

Mayor Garcia led the pledge to the flags.

**DISCUSSION AND APPROVAL OF MEETING AGENDA**

1. Discussion and action on approval of meeting agenda

Council Member Wright made a motion to approve the agenda as presented. Mayor Pro Tem Davis seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** Griffin (Arrived at 6:54 p.m.)  
**ABSTAIN:** Garcia

## **CITIZEN'S OPEN FORUM**

Ms. Leanne Voyles, 7529 Walnut Hill Court, Watauga, Texas, addressed the upcoming re-zoning issue with Keller ISD schools and how Watauga Police Department will need to provide children a safe way to cross Highway 377.

## **PRESENTATION**

1. Presentation of Certificates of Recognition to Mayor Pro Tem Davis and Council Member Melva Clark, for receiving the Texas Municipal League Certificate of Recognition on completing forty two hours of Continuing Education Units through the Texas Municipal League in 2015

Mayor Garcia presented Certificates of Recognition to Mayor Pro Tem Davis and Council Member Melva Clark, for receiving the Texas Municipal League Certificate of Recognition on completing forty two hours of Continuing Education Units through the Texas Municipal League in 2015.

2. Presentation of the Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2015

Celina Miller, Audit Partner with Whitley Penn presented the Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2015.

## **REPORTS**

1. Planning and Economic Development - Economic Development Update

Denise Wilkerson, Economic Development Coordinator, provided an update on Economic Development.

2. Planning and Economic Development - Update on One Watauga

Jacquelyn Reyff, Planning and Development Manager, provided an update on One Watauga.

3. Public Works - Capital Improvement Projects Update

Paul Hackleman, Public Works Director, provided an update on Capital Improvements Projects Update.

**CONSENT AGENDA**

Mayor Pro Tem Davis made a motion to approve the consent agenda as presented. Council Member Krausse seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

1. Approval of Monthly Financial Report – expenses and revenues for all funds from January 1, 2016, through January 31, 2016
2. Acceptance of Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2015
3. Approval of a proposed resolution adopting Written Investment Policies and Standards and approval of the Authorized Broker/Dealer List for the City of Watauga [CAPTION]

The resolution as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
RESOLUTION NO. 16-02-22-01

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING WRITTEN INVESTMENT POLICIES AND STANDARDS GOVERNING THE CITY'S INVESTMENT PRACTICES; AMENDING AUTHORIZED BROKER/DEALERS LIST LN THE CITY OF WATAUGA; REPEALING CONFLICTING RESOLUTIONS; AND PROVIDING AND EFFECTIVE DATE

4. Approval of an Ordinance transferring appropriations from the General Fund Police Department to the General Fund Finance Department in the 2015-2016 Fiscal Year's Budget for the City of Watauga Marshal's Office [CAPTION]

The ordinance as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 1615

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING A TRANSFER OF APPROPRIATIONS IN THE 2015-2016 FISCAL YEAR'S BUDGET PER SECTION 102.010 OF THE LOCAL GOVERNMENT CODE, PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE

5. Approval of City Council Regular Meeting Minutes of July 27, 2015

6. Approval of City Council Special Meeting Minutes of August 3, 2015
7. Approval of City Council Special Meeting Minutes of August 10, 2015
8. Approval of City Council Special Meeting Minutes of August 17, 2015
9. Approval of City Council Special Meeting Minutes of August 25, 2015
10. Approval of City Council Regular Meeting Minutes of September 8, 2015
11. Approval of City Council Special Meeting Minutes of October 8, 2015
12. Approval of City Council Regular Meeting Minutes of October 26, 2015
13. Approval of City Council Regular Meeting Minutes of November 16, 2015
14. Approval of City Council Regular Meeting Minutes of December 7, 2015
15. Approval of a permit for a Massage Establishment for Hightower Salons for Calendar Year 2016 as required by Chapter 22, Article VI, Division 2, Section 22-253 of the City of Watauga Code of Ordinances
16. Approval of a proposed resolution eliminating Section 14.4, 14.10 and 14.11 replacing with policy 8.06, eliminating Section 13.2, 14.5, 14.8 and 14.9 replacing with policy 10.02 and 10.03 of the City of Watauga Personnel, Administration and Financial Policies and Procedures Manual [CAPTION]

The resolution as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
RESOLUTION NO. 16-02-22-04

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ELIMINATING SECTIONS 13.2, 14.4, 14.5, 14.8, 14.9, 14.10, AND 14.11 OF THE CITY OF WATAUGA PERSONNEL, ADMINISTRATION AND FINANCIAL POLICIES AND PROCEDURES MANUAL EFFECTIVE FEBRUARY 24, 2014, AND REPLACING THOSE SECTIONS WITH POLICY SECTIONS 8.06, 10.02, AND 10.03 OF THE CITY OF WATAUGA PERSONNEL, ADMINISTRATION AND FINANCIAL POLICIES AND PROCEDURES MANUAL WHICH BEGAN APRIL 27, 2015; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

17. Approval of Watauga Police Department Annual Contact Report for 2015
18. Approval of proposed changes to the Watauga Library "Internet Acceptable Use Policy"

19. Approval of recommendation of renewal Option #2 for Bid #14-006, Concrete-Variety Types

## **PUBLIC HEARING**

1. Hold a Public Hearing to receive citizen input on community needs and project selection relative to funds to be received in the 42<sup>nd</sup> Year of the Tarrant County Community Development Block Grant Program

Mayor Garcia recessed the Regular Meeting at 7:34 p.m., and opened the Public Hearing. Paul Hackleman, Public Works Director provided an overview of the Tarrant County Community Development Block Grant Program. No citizens came forward to speak. Mayor Garcia closed the Public Hearing at 7:41 p.m.

2. Hold a Public Hearing on Planning and Zoning Case 16-01: Request from Local Business District (LB) to LB with a Specific Use Permit (SUP) for a Massage Establishment for the property located at 6651 Watauga Road, Suite 109, also known as Block 3 Lot 26R1 of the Singing Hills Addition in the City of Watauga. The use is for massage therapy and foot reflexology business. The property is located north of Watauga Road and west of Rufe Snow Drive. The property owner is Woodcrest Marketplace LP and the applicant is Guifeng Wang.

Mayor Garcia recessed the Regular Meeting at 7:42 p.m., and opened the Public Hearing. Jacquelyn Reyff, Planning and Development Manager, provided an overview of Planning and Zoning Case 16-01. Mr. Glen Clovis, husband of the applicant provided an update regarding their desire to open a massage establishment. No citizens came forward to speak. Mayor Garcia closed the Public Hearing at 7:45 p.m.

## **NEW BUSINESS**

1. Discussion and action on a resolution approving the 42<sup>nd</sup> Year Tarrant County Community Development Block Grant Project for wastewater improvements on Travis Street, Travis Court, Lalagray Lane and Saramac Drive in the City of Watauga [CAPTION]

Council Member Wright made a motion to approve resolution approving the 42<sup>nd</sup> Year Tarrant County Community Development Block Grant Project for wastewater improvements on Travis Street, Travis Court, Lalagray Lane and Saramac Drive in the City of Watauga with the estimated project cost of \$220,645.00 and estimated CDBG funding in the amount of \$189,939.94, and estimated City of Watauga cost responsibility in the amount of \$30,706.06. Council Member Griffin seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

The resolution as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
RESOLUTION NO. 16-02-22-02

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING AND ENDORSING THE 2016 42ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT FOR THE CITY OF WATAUGA, TEXAS; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

2. Discussion and action on approval of a proposed ordinance approving Planning and Zoning Case 16-01: Request from Local Business District (LB) to LB with a Specific Use Permit (SUP) for a Massage Establishment for the property located at 6651 Watauga Road, Suite 109, also known as Block 3 Lot 26R1 of the Singing Hills Addition in the City of Watauga [CAPTION]

Council Member Wright made a motion to a proposed ordinance approving Planning and Zoning Case 16-01: Request from Local Business District (LB) to LB with a Specific Use Permit (SUP) for a Massage Establishment for the property located at 6651 Watauga Road, Suite 109, also known as Block 3 Lot 26R1 of the Singing Hills Addition in the City of Watauga. Council Member Gerhardt seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

The ordinance as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 1616

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING A SITE PLAN AND GRANTING A SPECIFIC USE PERMIT IN PLANNING AND ZONING CASE 16-01 PURSUANT TO SECTIONS 115-33 AND 115-85 OF THE CODE OF ORDINANCES OF THE CITY OF WATAUGA, TEXAS; PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE

3. Discussion and action on selecting survey cities to be used in the 2016 Classification and Compensation study

Council Member Griffin made a motion to approve the 12 proposed survey cities (Bedford, Benbrook, Colleyville, Euless, Fort Worth, Grand Prairie, Haltom City, Keller, North Richland Hills, Richland Hills, Saginaw, White Settlement) to be used in the 2016 Classification and Compensation study. Council Member Krausse seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne  
**NAYS:** Davis  
**ABSENT:** None  
**ABSTAIN:** Garcia

4. Discussion and action to approve Haydon Building Corporation as the Construction Manager at Risk for the Senior Center Project and authorization of the contract between the City of Watauga and Haydon Building Corporation in an amount not to exceed \$1,644,325

Council Member Shelbourne made a motion to approve Haydon Building Corporation as the Construction Manager at Risk for the Senior Center Project and authorization of the contract between the City of Watauga and Haydon Building Corporation in an amount not to exceed \$1,644,325. Council Member Griffin seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

5. Discussion and action on a proposed resolution approving City Council's Vision Statement, Goals, and Values as discussed during the Planning Sessions held on February 3rd and 4th, 2016 [CAPTION]

Council Member Griffin made a motion to approve proposed resolution approving City Council's Vision Statement, Goals, and Values as discussed during the Planning Sessions held on February 3rd and 4th, 2016. Council Member Shelbourne seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

The resolution as approved carries the following caption:

CITY OF WATAUGA, TEXAS  
RESOLUTION NO. 16-02-22-03

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS FOR THE PURPOSE OF ADOPTING THE VISION STATEMENT, GOALS, AND VALUES APPROVED DURING THE PUBLIC PLANNING SESSION HELD ON FEBRUARY 3<sup>RD</sup> AND 4<sup>TH</sup>, 2016; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

**EXECUTIVE SESSION**

**The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, at 8:35 p.m., Mayor Garcia announced that the City Council will convene in Executive Session (closed session) in the Council Chamber Conference Room, 7105 Whitley Road, as follows:

1. The City Council will convene in Executive Session pursuant to Chapter 551 of the Texas Government Code (Texas Open Meetings Act), Section 551.076, Deliberations Regarding Security Devices or Security Audits, which does not require a governmental body to conduct an open meeting to deliberate (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit

**ITEM OF EXECUTIVE SESSION DELIBERATION:**

1. To deliberate the proposed security and safety measures for the City Council Chambers

**RECONVENE**

The City Council returned to open session at 9:01 p.m., in the City Council Chamber for possible discussion and action as a result of the Executive Session as follows:

1. To deliberate the proposed security and safety measures for the City Council Chambers

Council Member Wright made a motion to take no action. Council Member Shelbourne seconded the motion, which passed as follows:

**AYES:** Gerhardt, Krausse, Griffin, Wright, Clark, Shelbourne, Davis  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Garcia

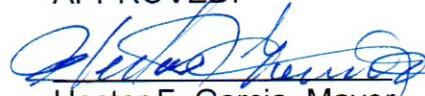
**ADJOURNMENT**

With there being no further business, Mayor Garcia adjourned the meeting at 9:02 p.m.

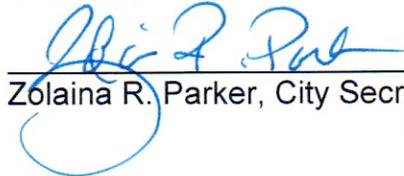
APPROVED: this 28<sup>th</sup> day of March, 2016.

SIGNED: this 28<sup>th</sup> day of March, 2016.

APPROVED:

  
Hector F. Garcia, Mayor

ATTEST:

  
Zolaina R. Parker, City Secretary

