



**AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
WEDNESDAY, SEPTEMBER 7, 2016
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 P.M.**

COUNCIL MEETING

CALL TO ORDER – *(Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)*

INVOCATION

PLEDGE TO THE FLAG

PLEDGE TO THE TEXAS FLAG - *“Honor the Texas Flag: I pledge allegiance to Thee, Texas, one state under God, one and indivisible”*

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Discussion and action on approval of meeting agenda

CITIZEN’S OPEN FORUM

Individuals requesting to speak during Citizen’s Open Forum will be required to fill out a “REQUEST TO SPEAK FORM” and present it to the City Secretary prior to commencement of the meeting. Speakers are limited to three minutes.

The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the City Council on items that are not posted on the agenda.

PRESENTATION

1. Presentation of an award to the City of Watauga for Planning Excellence
Hector F. Garcia, Mayor

REPORTS

1. Administration – Update regarding Strategic Plan
Greg Vick, City Manager

PUBLIC HEARING

1. Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.
 - a. Open Public Hearing-allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing

NEW BUSINESS

1. Discussion and action on approval of a proposed ordinance electing for the City of Watauga to make current service and prior service contributions to the City's Account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation [CAPTION]
Greg Vick, City Manager
Marcia Reyna, Human Resources/Civil Service Director
Anthony Mills, Texas Municipal Retirement System
2. Discussion and action Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive
Greg Vick, City Manager
Jacquelyn Reyff, AICP, Planning and Development Manager
3. Discussion and action on approval of amendment to Burgess & Niple Engineering Contract for the design of Bursey Road-Phase II, from Willis Lane to Rufe Snow Drive, in an amount not to exceed \$250,000
Greg Vick, City Manager
Paul Hackleman, Public Works Director
4. Discussion and action on approval of a resolution to adopt and implement the Fiscal Year 2016-17 Classification Plan for Full Time, Part Time, Seasonal and Civil Service Employees [RESOLUTION]
Greg Vick, City Manager
Marcia Reyna, Human Resources/Civil Service Director

5. Discussion and action on a resolution that continues the Park Vista Public Improvement District through Fiscal Year 2016-2017 [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
6. Discussion and action on an ordinance authorizing the levying of an assessment rate of \$0.00 per \$100.00 of assessed value of property located in the Park Vista Public Improvement District (PID) for Fiscal Year 2016-2017 [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
7. Discussion and action on approval of the Watauga Parks Development Corporation proposed budget for Fiscal Year 2016-2017
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
8. Discussion and action on a proposed resolution approving the Tax Assessment Roll for 2016 [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
9. Discussion and action on an ordinance adopting and approving the City of Watauga Budget for Fiscal Year beginning October 1, 2016 and ending September 30, 2016 [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
10. Discussion and action on an ordinance adopting and approving a property tax increase reflected in the Budget of the City of Watauga for Fiscal Year beginning October 1, 2016 and ending September 30, 2017 [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO
11. Discussion and action on an ordinance authorizing and approving the levying of ad valorem taxes for Fiscal Year October 1, 2016 through September 30, 2017 in the amount of \$0.618411 per \$100.00 valuation [CAPTION]
Greg Vick, City Manager
Sandra Gibson, Director of Finance and Administration, CGFO

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Wednesday, August 31, 2016, before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary





VISION: “A Community that meets the needs of citizens by offering a high quality of life through transparent governance.”

STRATEGIC PLAN 2016

GOALS	ACTION ITEMS	
1. Establish an environment conducive to strong and sustainable economic development	A. Park places for food trucks B. Partner with businesses (Home Depot/Lowes) about repairs C. Implement Rental Property Policy	D. Comp Plan-guide redevelopment E. Continue Revitalization efforts (2015 Strategic Plan)
2. Set public safety standard for a secure and safe city	A. Find new partnerships-interlocal agreements with other entities for shared facilities B. Identify new volunteer opportunities-educate citizens on future plans for staff and facilities	C. Develop community policing approach
3. Enhance quality of life through recreational, cultural, and educational services	A. Update of Parks and Rec Open Space Master Plan B. Focus on trails for gathering places C. Make shade structures available for BBQ and other uses	D. Create a dog park E. Library Expansion/Technology-Partnerships & Education (TCC, ISD, Businesses) F. Create more event venues G. Continue to Capitalize on Capp Smith Park (2015 Strategic Plan)
4. Establish standard for responsible fiscal management and excellent governance	A. Increase speed to update and distribute newsletter B. Ensure fee schedule is fair and correlates with level of services provide	
5. Sustain and enhance infrastructure network	A. Water & Waste Water CIP B. Streets, Storm Drain, Trails, Rail C. Communication Wireless-Parks D. Use technology to create safe environment E. Re-evaluate streets to prioritize repair, replacement, overlay	
6. Commitment to maintain a high skilled, well trained, fairly compensated, customer service oriented workforce	A. Standardize customer service expectations and common experience city-wide B. Provide Customer Service training to staff	
7. Maintain, cultivate, and develop a sustainable healthy community	A. Encourage each department to evaluate and seek opportunities for cultural engagement B. Brand recognition/History of City C. Identify methods for statewide recognition	



“A GREAT PLACE TO LIVE”

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

Published on Friday, August 19, 2016, in the Fort Worth Star Telegram, Legal Notices Section.

I, Zolaina R. Reyes, City Secretary of the City of Watauga, Texas, hereby certify that this notice was posted on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas, on Thursday, August 18, 2016, before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary





AGENDA MEMORANDUM

DATE: August 31, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Marcia Reyna, Director of Human Resources and Civil Service 

THROUGH: Greg Vick, City Manager 

SUBJECT: Approval of an ordinance electing for the City of Watauga to make current service and prior service contributions to the City's Account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation.

BACKGROUND/INFORMATION:

Texas Municipal Retirement System (TMRS) is the retirement program for the majority of the City of Watauga's employees. Regular full time and part time employees are required to participate in the program and contribute 7% of their gross salary. The City matches the employee's TMRS contributions on a 2 to 1 ratio. The City has a 5 year vesting plan with retirement at or after age 60 or at any age after 20 years of participation in the TMRS plan. Death and disability benefits are also incorporated into this retirement plan should an employee die or become disabled prior to retirement. Funds contributed by the employee may only be withdrawn upon retirement or resignation.

TMRS conducts an annual actuarial valuation to determine the City's rate for the upcoming year. The TMRS Act provides a limit to the maximum rate that a city can be required to contribute. If the contribution rate exceeds this limit, the TMRS plan will not be fully funding it's benefits plan. Watauga's limit is 13.50%. Our new rate for 2017 is 13.90%. This amount has been budgeted.

It is requested that the City Council adopt an ordinance to change requirement of the City's TMRS contribution. The new requirement will be to fund the actuarially determined rate for the City's pension plan based upon the TMRS actuarial rate study. This ordinance does not remove any power from the City Council to manage the TMRS plan.

FINANCIAL IMPLICATIONS:

As budgeted in the FY 2016-17 and future year budgets.

RECOMMENDATION/ACTION DESIRED:

City Administration respectfully requests that the City Council approved the ordinance as presented

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Approval Letter from Mark Daniel, City Attorney
- 2) Ordinance

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 24, 2016

Via Email

Ms. Marcia Reyna
Director of Human Resources
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Texas Municipal Retirement System ("TMRS") Ordinance 2016

Dear Ms. Reyna:

Pursuant to your request, I have prepared an Ordinance by the City Council of the City of Watauga electing for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the TMRS at the actuarially determined rate of total employee compensation. I would recommend that this be presented to the City Council for consideration and approval.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact my office should you have any questions concerning this matter.

Sincerely,



MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Attorney
Ms. Zolaina R. Parker, City Secretary

CITY OF WATAUGA, TEXAS
ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION; PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Watauga is a participating municipality in the Texas Municipal Retirement System (the "System"), and has undertaken to provide certain retirement, death and disability benefits to its employees pursuant to Subtitle G, Title 8, Government Code (hereinafter the "TMRS Act"); and

WHEREAS, the City Council desires to authorize funding of such benefits as herein provided;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas that:

I.

Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act,

the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of City contributions.

II.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which such event conflicting provisions, if any in such other ordinance or ordinances are hereby repealed.

III.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

IV.

This Ordinance shall become effective and shall be in full force and effect and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas and publication hereof as prescribed by law. The provisions of the Ordinance shall become effective on the first day of January, 2017.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas on this the 7th day of September, 2016.

APPROVED:

HECTOR GARCIA, Mayor

ATTEST:

ZOLAINA R. PARKER, City Secretary

APPROVED AS TO FORM AND LEGALITY:



MARK G. DANIEL, City Attorney



AGENDA MEMORANDUM

DATE: September 7, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Jacquelyn Reyff, AICP 

THROUGH: Greg Vick, City Manager 

SUBJECT: Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

BACKGROUND/INFORMATION:

This is a request for a final replat for two residentially platted lots into one residentially platted lot. There currently exists at 6508 N. Stardust Drive a single family residential home and on 6512 is a swimming pool. The combination of two lots into one lot would make a current legal non-conforming situation become legal conforming because there is no primary structure such as a home on 6512.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION/ACTION DESIRED:

Approval of Platting Case 16-01 for property located at 6508 and 6512 N. Stardust Drive for a final replat combining lots 3 and 4 into one platted lot.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Notice of Public Hearing
- 2) Planning and Zoning Application
- 3) Property Owner Notification List and Returned Letters
- 4) Final Replat

Attachment 1



“A GREAT PLACE TO LIVE”

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

Published on Friday, August 19, 2016, in the Fort Worth Star Telegram, Legal Notices Section.

I, Zolaina R. Reyes, City Secretary of the City of Watauga, Texas, hereby certify that this notice was posted on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas, on Thursday, August 18, 2016, before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary



Attachment 2



~~Planning and Zoning Application for Platting~~

CASE NUMBER: 16-01

APPLICATION FEE: 85.00

DATE PAID: 8.18.16

RECEIPT NO. 01889202

OFFICE USE ONLY: CASE RECOMMENDED/APPROVED BY:

PLANNING & ZONING COMMISSION RECOMMENDATION: YES _____ NO _____ Date: _____

READING OF CITY COUNCIL: APPROVED _____ NOT APPROVED _____ Date: _____

FILING FEES:

Plat Re-plat = \$75.00 + \$5.00/per Lot, Preliminary Plat = \$100.00 + \$10.00/per Lot, Final Plat = \$100.00 + \$20.00/per Lot

PROPERTY ADDRESS: 16508 Stardust Dr N (16512 Stardust Dr. N.)
(Abstract) _____ (Tract) _____ (Block) 116 (Lot) 364
(Survey) _____ (Addition) Astor Heights

CHECK ALL THAT APPLY:

Plat/Re-plat Preliminary Plat _____ Final Plat _____ Number of Lots _____

OWNER INFORMATION: NAME: Chad and Carrie Gore

ADDRESS: 2301 Cavalry Dr Ft Worth 76177

PHONE: 0825548272 (Carrie) EMAIL: carriegore72@yahoo.com

APPLICANT INFORMATION: NAME: Same as above

PHONE _____ EMAIL: _____

FILING FEE PAID: \$ _____

DATE PAID: _____

REQUIRED DOCUMENTATION:

PROVIDED	DATE REQUESTED	DATE RECEIVED	COMMENTS
2 Copies of Plat			
Tax Certificate			
Owner Verification			
Digital Copy			
15 Copies			
Filing Fees			

*I have read the completed application and know the same is true and correct and hereby agree that if a permit is issued all provisions of the City Ordinances and State Laws will be complied with whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the property or the duly authorized agent.

*Submittal of false information or omission as required by this application may result in any permit, license, or approval being revoked.

*Signatures certify that all information provided is true and correct

SIGNATURE

Carrie Gore

Attachment 3

PLATTING CASE 16-01

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that the names listed below are the owners of property within 200' (two hundred) feet of the above request. As prescribed by Chapter 115, Article II, Section 115-34 (c), (5), property owners have been notified and invited to appear or write and give their input regarding the above zoning case. **Date requested for response is no later than August 26, 2016.**

<u>NAME</u>	<u>ADDRESS</u>	<u>RESPONSE</u>
Darren J & Cynthia West Astor Heights Addition	6500 Memory Lane Block 12 Lot 14	_____
Salene Vittali Astor Heights Addition	6500 Bernadine Street Block 13 Lot 18	_____
Jackie L Lawrence	6520 N Stardust Drive Watauga, TX 76148-2859	<u>Do Object</u>
Property Owner of: Astor Heights Addition	6516 N Stardust Drive Block 16 Lots 1 & 2	
Hubert Beamon Astor Heights Addition	6504 N Stardust Drive Block 16 Lot 5	_____
Robert R & Pilar Overton	P O Box 1736 Mabank, TX 75147-1736	_____
Property Owner of: Astor Heights Addition	6421 Moonglow Lane Block 16 Lot 21	
RESIDENT/LESSEE	6421 Moonglow Lane Watauga, TX 76148	_____
Steven D Cagle Astor Heights Addition	6433 Moonglow Lane Block 16 Lot 24	_____

Platting Case 16-01
Page 2

Silversage Ltd	2808 Broadacres Lane Arlington, TX 76016	<u>Do Object</u>
Property Owner of: Astor Heights Addition	6501 Moonglow Lane Block 16 Lot 27	
RESIDENT/LESSEE	6501 Moonglow Lane Watauga, TX 76148	_____
Naomi Timmons Astor Heights Addition	6509 N Stardust Drive Block 13 Lot 19	_____
Barbi Spradlin	6509 Charmaine Drive Watauga, TX 76148-2818	<u>Do Not Object</u>
Property Owner of: Astor Heights Addition	6525 N Stardust Drive Block 12 Lot 15	
RESIDENT/LESSEE	6525 N Stardust Drive Watauga, TX 76148	_____
Richard A Henry Astor Heights Addition	6513 N Stardust Drive Block 13 Lot 20	<u>Do Not Object</u>
Shane Trawick	4343 Congress Avenue #439 Dallas, TX 75219	_____
Property Owner of: Astor Heights Addition	6500 Stardust Drive Block 16 Lot 6	
RESIDENT/LESSEE	6500 Stardust Drive Watauga, TX 76148	_____
Current Owner Astor Heights Addition	6425 Moonglow Lane Block 16 Lot 22	_____
Jeffrey G & Tanya Hileman Astor Heights Addition	6437 Moonglow Lane Block 16 Lot 25	_____
Michael Hurst & Sarita Navarrette Astor Heights Addition	6505 Moonglow Lane Block 16 Lot 28	_____

Platting Case 16-01
Page 3

Susan M Trzeciak 6229 Sunnybrook Drive _____
Watauga, TX 76148-3237
Property Owner of: **6504 Bernadine Street**
Astor Heights Addition Block 13 Lot 17

RESIDENT/LESSEE 6504 Bernadine Street _____
Watauga, TX 76148

Melvin L & Paula J Burda 6428 N Stardust Drive _____
Astor Heights Addition Block 16 Lot 7

R J & Laura King P O Box 10061 _____
Fort Worth, TX 76114-0061
Property Owner of: **6429 Moonglow Lane**
Astor Heights Addition Block 16 Lot 23

RESIDENT/LESSEE 6429 Moonglow Lane Do Not Object
Watauga, TX 76148

Azul Group Inc 5816 Chalford Cmn _____
Colleyville, TX 76034-7680
Property Owner of: **6441 Moonglow Lane**
Astor Heights Addition Block 16 Lot 26

RESIDENT/LESSEE 6441 Moonglow Lane _____
Watauga, TX 76148

Jose A Vargas 6524 N Stardust Drive _____
Astor Heights Addition Block 16 Lot 30

26 Notices were mailed out:

3 Do Not Object 2 Object 21 Did Not Reply.

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that you are the owner of property within 200' (two hundred) feet of the above request. As prescribed by the Chapter 115, Section 115, (c), (1), you are hereby notified and invited to appear or write and give your input regarding the above zoning case. Please return written comments to City of Watauga Planning and Department, 7105 Whitley Road Watauga, Texas 76148.

This letter and your related comments must be received in City Hall by August 26, 2016.

DO OBJECT TO THE ABOVE REQUEST.

DO NOT OBJECT TO THE ABOVE REQUEST.

COMMENTS: Disagree with this. Do not want
anyone on my property.

Jackie L. Lawrence
NAME

6520 N. Stardust Dr.
ADDRESS

Watauga TX- 76148
CITY, STATE & ZIP CODE

Your Property at:
6516 N Stardust Drive
Block 16 Lot 2 Astor Heights

RECEIVED
AUG 29 2016

BY: _____

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that you are the owner of property within 200' (two hundred) feet of the above request. As prescribed by the Chapter 115, Section 115, (c), (1), you are hereby notified and invited to appear or write and give your input regarding the above zoning case. Please return written comments to City of Watauga Planning and Department, 7105 Whitley Road Watauga, Texas 76148.

This letter and your related comments must be received in City Hall by August 26, 2016.

DO OBJECT TO THE ABOVE REQUEST.

DO NOT OBJECT TO THE ABOVE REQUEST.

COMMENTS: I'm concerned about the unusual
shape of the proposed lot. It is unclear
how many lots are being created.

Todd Batiste
NAME

2808 Broadacres Ln
ADDRESS

Arlington TX 76016
CITY, STATE & ZIP CODE

cell 408-230-5755

Your Property at:
6501 Moonglow Lane
Block 16 Lot 27 Astor Heights

RECEIVED
AUG 29 2016

BY: _____

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that you are the owner of property within 200' (two hundred) feet of the above request. As prescribed by the Chapter 115, Section 115, (c), (1), you are hereby notified and invited to appear or write and give your input regarding the above zoning case. Please return written comments to City of Watauga Planning and Department, 7105 Whitley Road Watauga, Texas 76148.

This letter and your related comments must be received in City Hall by August 26, 2016.

_____ DO OBJECT TO THE ABOVE REQUEST.

DO NOT OBJECT TO THE ABOVE REQUEST.

COMMENTS: _____

Barbi Spradlin
NAME

6525 Stardust Dr.
ADDRESS

Watauga TX 76148
CITY, STATE & ZIP CODE

Your Property at:
6525 N Stardust Drive
Block 12 Lot 15 Astor Heights

RECEIVED
AUG 29 2016

BY: _____

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that you are the owner of property within 200' (two hundred) feet of the above request. As prescribed by the Chapter 115, Section 115, (c), (1), you are hereby notified and invited to appear or write and give your input regarding the above zoning case. Please return written comments to City of Watauga Planning and Department, 7105 Whitley Road Watauga, Texas 76148.

This letter and your related comments must be received in City Hall by August 26, 2016.

_____ DO OBJECT TO THE ABOVE REQUEST.

X DO NOT OBJECT TO THE ABOVE REQUEST.

COMMENTS: THE SALE OF THIS PROPERTY IS HELD UP
UNTIL IT IS REPLATTED

Richard A Henry
NAME

6513 STARDUST N.
ADDRESS

WATAUGA, TX 76148
CITY, STATE & ZIP CODE

RECEIVED
AUG 26 2016

BY: _____

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held in the City of Watauga Council Chamber located at 7105 Whitley Road, on Wednesday, September 7, 2016, during the Regular City Council meeting which begins at 6:30 p.m., for the purpose of hearing the following case:

Platting Case 16-01: Request for approval of a final plat, for Lot 4R, Block 16, Astor Heights, being a replat of Lots 3 & 4, Block 16, Astor Heights Addition located north of Watauga Road and east of Whitley Road, also known as 6508 and 6512 N. Stardust Drive. Chad G. and Carrie L. Gore, owners/applicants. Salter Engineering & Surveying, Inc./Surveyor.

City records indicated that you are the owner of property within 200' (two hundred) feet of the above request. As prescribed by the Chapter 115, Section 115, (c), (1), you are hereby notified and invited to appear or write and give your input regarding the above zoning case. Please return written comments to City of Watauga Planning and Department, 7105 Whitley Road Watauga, Texas 76148.

This letter and your related comments must be received in City Hall by August 26, 2016.

Rec'd Aug 25

DO OBJECT TO THE ABOVE REQUEST.

DO NOT OBJECT TO THE ABOVE REQUEST.

COMMENTS: _____

Cynthia Lemke

NAME

6441 Moonglow Ln.

ADDRESS

Watauga TX 76148

CITY, STATE & ZIP CODE

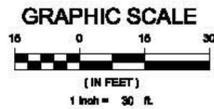
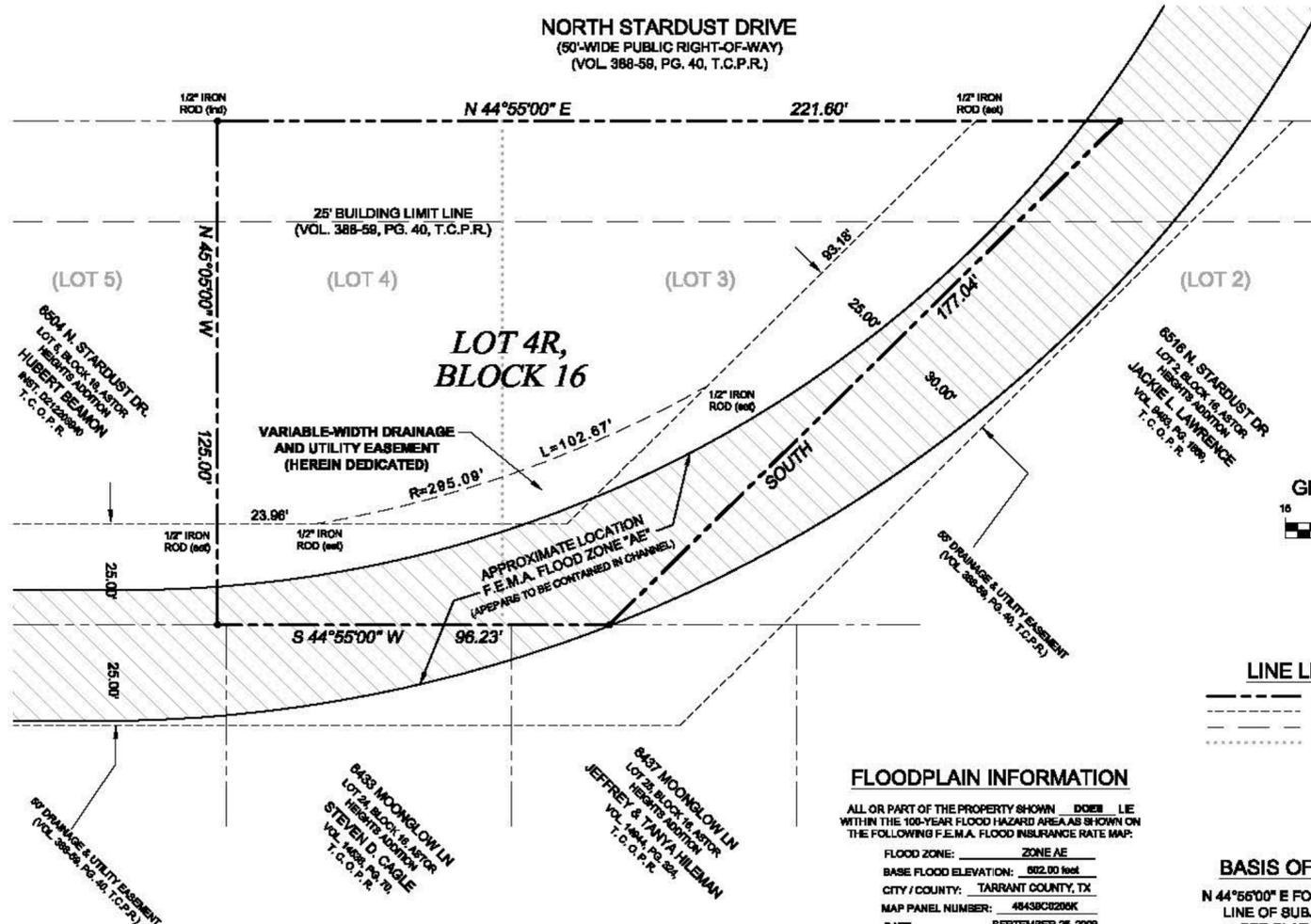
RECEIVED
AUG 29 2016

BY: _____



Attachment 4

NORTH STARDUST DRIVE
(50'-WIDE PUBLIC RIGHT-OF-WAY)
(VOL. 388-58, PG. 40, T.C.P.R.)



- LINE LEGEND**
- PROPERTY LINE
 - - - EASEMENT LINE
 - SETBACK LINE
 - EXISTING LOT LINES

FLOODPLAIN INFORMATION

ALL OR PART OF THE PROPERTY SHOWN DOES LIE WITHIN THE 100-YEAR FLOOD HAZARD AREAS SHOWN ON THE FOLLOWING F.E.M.A. FLOOD INSURANCE RATE MAP:

FLOOD ZONE: ZONE AE
 BASE FLOOD ELEVATION: 502.00 feet
 CITY / COUNTY: TARRANT COUNTY, TX
 MAP PANEL NUMBER: 48438C0208K
 DATE: SEPTEMBER 28, 2009

THIS FLOOD STATEMENT IS BASED ON CURRENTLY AVAILABLE INFORMATION THAT IS SUBJECT TO CHANGE. DOES NOT IMPLY THAT THE PROPERTY AND STRUCTURES SHOWN WILL BE PROTECTED FROM FLOODING OR FLOOD DAMAGE AND SHALL NOT CREATE ANY LIABILITY ON THE PART OF THE SURVEYOR.

BASIS OF BEARINGS
 N 44°56'00" E FOR THE NORTHWEST
 LINE OF SUBJECT PROPERTY
 PER PLAT OF RECORD...

State of TEXAS }
 County of TARRANT }

WHEREAS CHAD G. & CARRIE L. GORE are the sole owners of a 0.46-acre tract out of the W. J. Miller Survey, Abstract No. 1020, Tarrant County, Texas, according to deeds recorded in Volume 12956, Page 302, and Volume 13462, Page 490, Tarrant County Official Public Records, being more specifically described as follows:

LOTS 3 AND 4, BLOCK 16, ASTOR HEIGHTS, AN ADDITION TO THE CITY OF WATAUGA, TARRANT COUNTY, TEXAS, AS SHOWN ON THAT CERTAIN MAP OR PLAT THEREOF RECORDED IN VOLUME 388-59, PAGE 40, OF THE TARRANT COUNTY PLAT RECORDS.

NOW THEREFORE, KNOWN BY ALL THESE MEN PRESENT

That CHAD G. & CARRIE L. GORE do hereby adopt this plat designating the herein described property as LOT 4R, BLOCK 16, ASTOR HEIGHTS, and do hereby dedicate to the public's use the streets and easements shown hereon.

Witness our hands at _____

on this, the _____ day of _____,

CHAD G. GORE

CARRIE L. GORE

State of TEXAS }
 County of TARRANT }

Before me the undersigned authority on this day personally appeared CHAD G. & CARRIE L. GORE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed same for the purposes and considerations therein expressed and in the capacity stated.

Given under my hand and seal of office this, _____

day of _____,

By: _____
 Notary Public in and for the State of Texas

RE-PLAT
LOT 4R, BLOCK 16,
ASTOR HEIGHTS

BEING A REPLAT OF LOTS 3 & 4, BLOCK 16, ASTOR HEIGHTS, AN ADDITION TO THE CITY OF WATAUGA, TEXAS, AS SHOWN ON THAT CERTAIN MAP OR PLAT THEREOF RECORDED IN VOLUME 388-59, PAGE 40, TARRANT COUNTY PLAT RECORDS.

1" = 30' AUGUST, 2016 0.46 ACRES

OWNER:

SURVEYOR:

CHAD & CARRIE GORE
 2301 CAVALRY DRIVE
 FORT WORTH, TX 76177
 (682) 554-8272

SALTER ENGINEERING & SURVEYING, INC.
 11401 PHEASANT CREEK DRIVE
 FORT WORTH, TX 76244-7796
 (866) 723-9009

CITY COUNCIL
CITY OF WATAUGA, TEXAS

THIS PLAT IS VALID ONLY IF RECORDED WITHIN NINETY (90) DAYS AFTER DATE OF APPROVAL.

PLAT APPROVAL DATE: _____

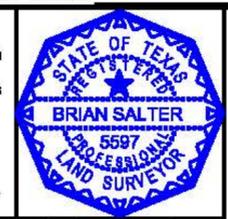
BY: _____
 MAYOR

BY: _____
 SECRETARY

THIS PLAT RECORDED IN DOC. NO.

This is to certify that I, Brian Salter, a Registered Professional Land Surveyor in the State of Texas, have platted the above subdivision from an actual survey on the ground, and that all lot corners, angle points, and points of curvature are properly marked on the ground and that this plat correctly represents that survey made by me.

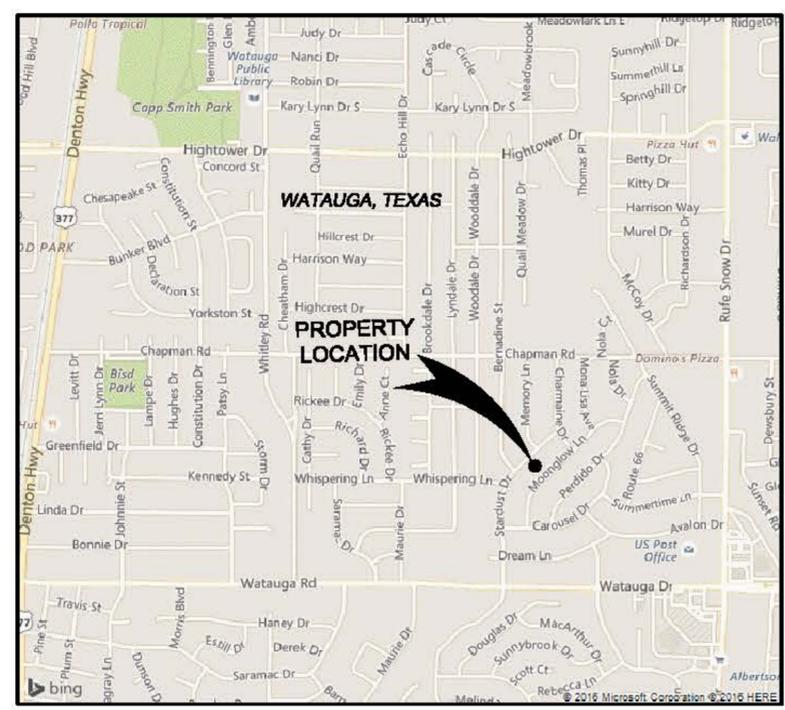
Brian Salter
 BRIAN SALTER, PROFESSIONAL LAND SURVEYOR NO. 5597



CASE NUMBER:

BK	PG	CAD FILE	SCALE
		160337.dwg	1" = 30'

11401 PHEASANT CREEK DRIVE
 FORT WORTH, TX 76244-7796
 (866) 723-9009 Tel (866) 723-9003 Fax
 www.SalterEngineering.com



LOCATION MAP
 The Bing.com logo is a registered trademark of Microsoft Corp. Map content (c) 2016 by Microsoft Corp. and the respective copyright holders. The Microsoft trademarks and map content are used with permission.



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Paul Hackleman, P.E., Public Works Director *PH*

THROUGH: Greg Vick, City Manager *GV*

SUBJECT: Discussion and Action on approval of an amendment to Burgess Niple contract for design and construction administration of Bursey Road Phase II from Willis Lane to Rufe Snow Drive. Authorize the Mayor to sign the amendment after October 1, 2016.

BACKGROUND/INFORMATION:

The purpose for this agenda item is for discussion and action on approval of an amendment to Burgess and Niple contract to perform engineering design and construction administration for Bursey Road Phase II from Willis Lane to Rufe Snow Road in the amount of \$250,000.

The Approved Certificates of Obligation will provide funding for 2016-17 Capital Improvement Projects (CIP). Funds will be received on September 28, 2016. By authorizing the approval of this engineering contract early, the Mayor may sign the contract after October 1, 2016 without calling a special council meeting or waiting until the October 24, 2016 council meeting.

Bursey Road Phase II is listed as one of the 2016-17 CIP Projects. Design would include four lanes of concrete street section, storm drain improvements, rehabilitation or replacement of utilities, and sidewalks.

The engineering design shall be coordinated to allow the City to bid the project for construction this spring. The project would be bid allowing the contractor to close sections of Bursey Road to traffic reducing construction time and cost. The estimated construction cost of Bursey Road is \$1,500,000.

FINANCIAL IMPLICATIONS:

Engineering Contract	\$ 250,000	2016-17 Budget
Future Construction Cost	\$1,500,000	Future City Council Approval Needed

RECOMMENDATION/ACTION DESIRED:

Authorize the City to enter into an Engineering Contract with Burgess and Niple in the amount of \$250,000.00 for the design and administration of Bursey Road Phase II after October 1, 2016.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Approval letter from Mark Daniel, City Attorney
- 2) Amendment to Agreement Engineering
- 3) Engineering Opinion of Probable Construction Cost

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 30, 2016

Mr. Paul Hackleman
Public Works Director
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

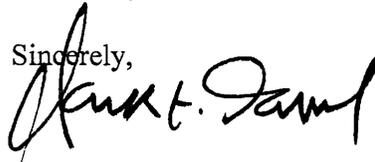
Re: Amendment to Agreement – Design of Burse Road, Phase II

Dear Mr. Hackleman:

Per your request, I have reviewed the Amendment to Agreement between the City of Watauga and Burgess & Nipple concerning professional engineering services in connection with the design of Burse Road, Phase II from Willis Lane to Rufe Snow Drive. I approve of this Amendment and would recommend that you forward the same to the City Secretary for submission to the City Council for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Should you have any questions, please do not hesitate to contact my office.

Sincerely,



MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

BURGESS & NIPLE

3950 Fossil Creek Blvd. | Suite 210 | Fort Worth, TX 76137 | 817.306.1444

August 19, 2016

Mr. Paul Hackleman, P.E.
Director of Public Works
City of Watauga, Texas
7800 Virgil R. Anthony Sr. Blvd.
Watauga, Texas 76148

Reference: Amendment to Agreement
Design of Bursey Road, Phase II

Dear Paul:

Burgess & Niple is pleased to submit this Amendment to Agreement for professional services to provide engineering services for the City of Watauga. This amendment is to design Bursey Road, Phase II from Willis Lane to Rufe Snow Drive. Attached is an Amendment to Agreement, which is prepared for the Mayor's signature.

Thank you for the opportunity to serve the City of Watauga.

Respectfully submitted,
Burgess & Niple, Inc.
TBPE FIRM REGISTRATION NO. F-10834



William D. Wendland, P.E.
Associate
Director, Fort Worth Public Sector

Attachment

P:\PR53611\PM\PROPOSAL\Phase 2\Watauga - Bursey Road Phase 2 Design Cover Letter.docx

**AMENDMENT TO AGREEMENT
Bursey Road, Phase II**

THIS IS AN AMENDMENT TO THE ORIGINAL AGREEMENT BETWEEN THE CITY OF WATAUGA AND GSWW, INC., (WHICH IS NOW DOING BUSINESS AS BURGESS & NIPLE, INC.) FOR PROFESSIONAL SERVICES DATED DECEMBER 17, 2007.

THIS AMENDMENT IS EFFECTIVE AS OF _____ ("Effective Date") between **City of Watauga, Texas** ("Owner") and **Burgess & Niple, Inc.** ("Engineer"). Engineer agrees to provide the additional/revised services described below to Owner for **Bursey Road, Phase II** ("Project"). All terms and provisions listed in the original contract remain in full force and effect with the exception of the following:

Exhibit A: Scope of Services: See Attached

9.01 Payment:

Invoices issued to the City and payments to the Engineer shall be made in accordance with the "Agreement between City of Watauga and GSWW, Inc., (which is now doing business as Burgess & Niple, Inc.) for Professional Services" and shall be based on the percent complete of each task authorized.

<u>Task</u>	<u>Description</u>	<u>Lump Sum</u>
100	Design	\$175,000.00
200	Advertisement, Bidding and Award	\$15,000.00
300	Construction Administration	<u>\$60,000.00</u>
Total:		\$250,000.00

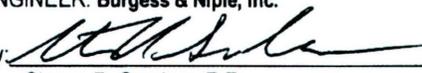
Payment for Scope of Services shall not exceed \$250,000 without written authorization from the City.

IN WITNESS WHEREOF, the parties hereto have executed this amendment, the Effective Date of which is indicated above.

OWNER: **City of Watauga, Texas**

ENGINEER: **Burgess & Niple, Inc.**

By: _____
Hector F. Garcia

By: 
Steven D. Sanders, P.E.

Title: Mayor

Title: Vice President – Dallas/Fort Worth District

Date Signed: _____

Date Signed: 8/19/2016

Address for giving notices:

Address for giving notices:

7105 Whitley Road

3950 Fossil Creek Blvd., Suite 210

Watauga, Texas 76148

Fort Worth, Texas 76137

817-514-5800

817-306-1444 fax 817-306-1555

EXHIBIT A SCOPE OF SERVICES

Bursey Road, Phase II

Project Understanding and Objective

B&N will provide professional engineering services to design the improvements for Bursey Road, Phase II. The project limits are from Willis Lane to just west of Rufe Snow Drive - approximately 2,620 linear feet. Bursey Road is a thoroughfare listed on the Watauga Master Thoroughfare Plan. In Phase I, it was improved from a two-lane asphalt roadway to a concrete roadway with four-12' lanes and sidewalks. Phase II will continue where Phase I ended and will also be a concrete roadway with four-12' lanes and sidewalks where needed. The improvements will also include underground storm drains and the rehabilitation or replacement of any water lines and sanitary sewer lines under Bursey Road as needed.

Scope of Services

Task 100: Design

Following the notice to proceed, Engineer will subcontract with a Surveyor to locate and document visible and apparent information pertinent to the design and construction of Bursey Road, Phase II. A right-of-way strip map from Whitley Road to Rufe Snow Drive was created with the Phase I design. Engineer will utilize this right-of-way data to determine the centerline alignment from Willis Lane to Rufe Snow. This step will also indicate if additional right-of-way will be necessary. The Engineer will utilize the recommendations from the Phase I geotechnical report for pavement subgrade stabilization, and guidelines for Portland cement concrete pavement design and earthwork recommendations. The Engineer will perform an initial drainage investigation by creating a drainage area map to determine the watershed that drains to Bursey Road, Phase II. Engineer will design the drainage system for Bursey Road, Phase II to contain the 100-year storm within both the underground system and within the right-of-way. Engineer will prepare plans and specifications of the entire Phase II project for the purpose of taking bids of the project in one bid package.

Task 200: Bidding

Engineer will assist the Owner in advertising and bidding of the project in one bid package. Engineer will assist the Owner with awarding the project.

Task 300: Construction Administration

Engineer will provide construction administration services on Bursey Road, Phase II. Construction Administration is defined as monthly site visits, answering contractor's and Owner's questions during construction, preparing change orders (estimated at six (6) maximum), reviewing contractor's monthly payment applications, assisting in the final walk-through and preparing record drawings.

Exclusions

The project only includes the above Scope of Services listed above. It does not include geotechnical engineering, abstracting services, arborist services, construction staking services, subsurface utility engineering (SUE) investigation services, preparation of easements or right-of-way documents, or right of entry services.

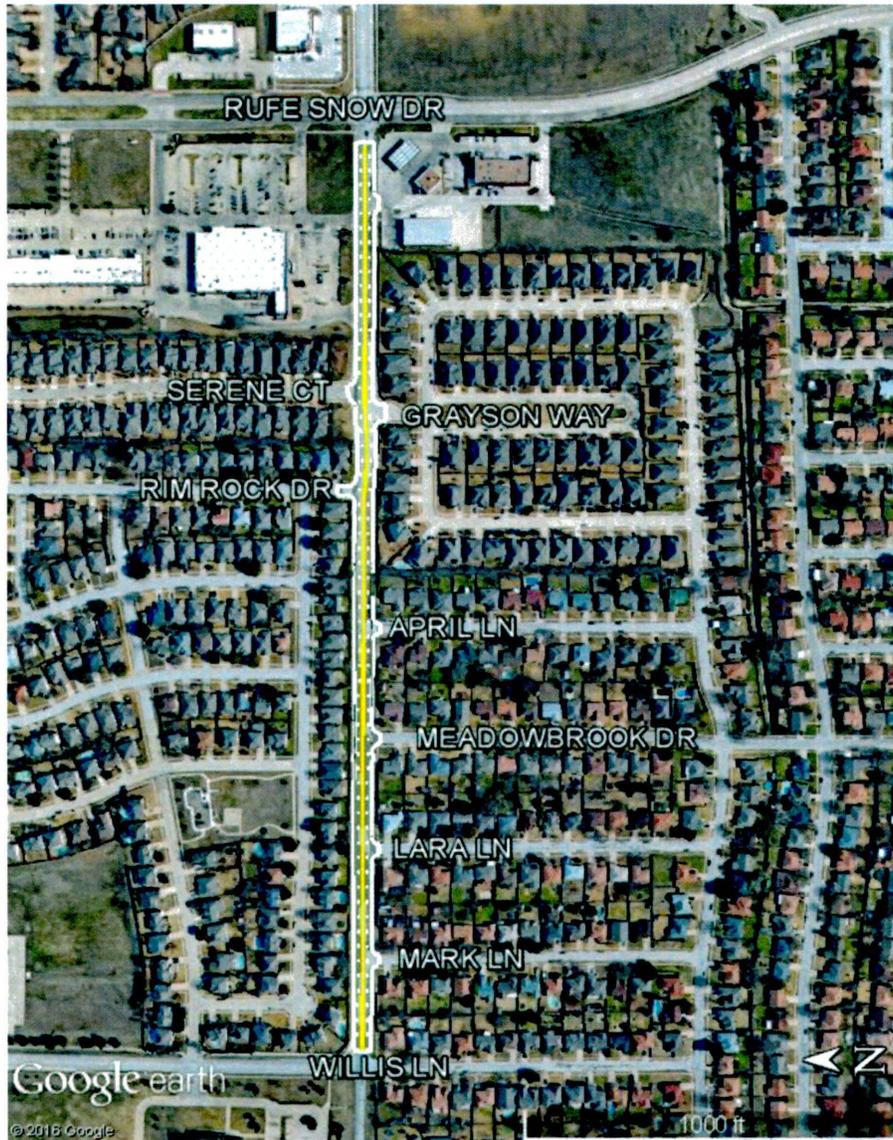
Deliverables

B&N will prepare construction plans, specifications and cost estimates so that the City of Watauga can advertise to receive bids for the construction of the project. Up to five (5) hard copies of the plans, specifications and cost estimates will be provided to the City of Watauga along with an electronic PDF version. One set of Record Drawings will be delivered at the conclusion of the project.

EXHIBIT A
SCOPE OF SERVICES

Bursey Road, Phase II

Location Map





**Level of Effort
TASK/HOUR BREAKDOWN
Professional Services for
City of Watauga - Bursley Road, Phase 2 - Design and Construction
(Street, Storm Drain, Sanitary Sewer, Water)**

Task No.	Task Description	Total Hours	Total Labor Effort	Expense			Task Total
				Sub-Consultant	Travel	Reproduction	
1.0	Project Management (Design)	36	\$8,088	\$0	\$24	\$0	\$8,112
1.1	QA/QC	16					
1.2	Pre-Design Coordination Meeting	8					
1.3	Prepare Monthly Progress Reports and invoices	12					
2.0	Preliminary Design Phase Services	672	\$112,451	\$10,120	\$108	\$0	\$122,679
2.1	Survey: Ground Topo, Phase 2 - Willis Lane to Rufe Snow Drive	4					
2.2	Create CAD Bases	208					
2.3	Cover Sheet	2					
2.4	Sheet Index	2					
2.5	General Notes	6					
2.6	Project Control and Monument Sheet	8					
2.7	Drainage Area Map, H&H Calcs	160					
2.8	Develop Layout Sheets	128					
2.9	Coordinate with Utility Companies	68					
2.10	Prepare Standard and Special Detail Sheets	26					
2.11	Develop Preliminary Specifications	46					
2.12	Develop Preliminary Estimates of Probable Construction Cost	9					
2.13	Submit Preliminary Plans to City for Review	1					
2.14	Conduct Review Meeting w/City Develop Minutes and action Items	4					
3.0	Final Design Phase Services	264	\$43,689	\$0	\$24	\$500	\$44,213
3.1	Develop 100% Final Plans	224					
3.2	Develop 100% Final Estimate of Probable Construction Cost	3					
3.3	Develop 100% Final Construction Specifications	33					
3.4	Seal construction documents; send copy to City	4					
4.0	Advertisement, Bidding and Award Phase Services	80	\$14,890	\$108	\$24	\$0	\$15,022
4.1	Upload Plans & Specifications to CivCast	1					
4.2	Sell Contract Documents and Maintain Plan Holders List	8					
4.3	Receive, log and respond to all bidders questions and request	24					
4.4	Develop addendas	37					
4.5	Attend Bid Opening	2					
4.6	Tabulate and Review Bids Received, evaluate and make Award Recommendation; Attend City Council Meeting	8					
5.0	Construction Phase Services	314	\$59,157	\$0	\$345	\$498	\$60,000
5.1	Project Management (9 months)	22					
5.2	Construction Admin, Site Visits	292					
Totals		1366	\$238,275	\$10,228	\$525	\$998	\$250,026

Round down to \$250,000

Attachment 3

BURGESS & NIPLE
Engineers ■ Planners

PROJECT: BURSEY ROAD - PHASE 2



PROJECT DESCRIPTION :

4 Lane Concrete Road from Willis Lane to Rufe Snow Drive

BY: William D. Wendland, P.E.
August 30 ,2016

ITEM NO.	DESCRIPTION OF UNIT	UNIT	TOTAL QUANTITY	UNIT PRICE	COST
PAVING IMPROVEMENTS					
1	Prepare/Restore ROW	LS	1	\$ 25,000.00	\$ 25,000.00
2	Remove Existing 18" Storm Drain	LF	104	\$ 15.00	\$ 1,560.00
3	Remove Existing 30" Storm Drain	LF	50	\$ 18.00	\$ 900.00
4	Remove Existing Drop Inlet	LS	1	\$ 1,250.00	\$ 1,250.00
5	Remove Existing 30" Headwall	EA	1	\$ 1,200.00	\$ 1,200.00
6	Remove Existing 18" Headwall	EA	4	\$ 500.00	\$ 2,000.00
7	Remove Existing Curb and Gutter	LF	881	\$ 4.00	\$ 3,524.00
8	Remove Existing Concrete Flatwork	SF	3,950	\$ 1.00	\$ 3,950.00
9	48" Dia. RCP	LF	50	\$ 200.00	\$ 10,000.00
10	36" Dia. RCP	LF	50	\$ 130.00	\$ 6,500.00
11	30" Dia. RCP	LF	100	\$ 65.00	\$ 6,500.00
12	24" Dia. RCP	LF	312	\$ 75.00	\$ 23,400.00
13	5' Sq. Storm Drain Vault	EA	2	\$ 3,000.00	\$ 6,000.00
14	10' Recessed Curb Inlet	EA	5	\$ 3,450.00	\$ 17,250.00
15	Connect Proposed 48" RCP to Ex. 48" RCP	LS	1	\$ 1,000.00	\$ 1,000.00
16	Connect Proposed 30" RCP to Ex. 30" Storm Drain Pipe	LS	1	\$ 750.00	\$ 750.00
17	Temporary Asphalt Pavement Replacement	LF	912	\$ 20.00	\$ 18,240.00
18	Unclassified Excavation	CY	7,000	\$ 15.00	\$ 105,000.00
19	Controlled Density Embankment	CY	2,500	\$ 8.00	\$ 20,000.00
20	8" Thk. Lime Stabilized Subgrade	SY	14,839	\$ 3.00	\$ 44,517.00
21	Lime for Stabilized Subgrade	TONS	356	\$ 150.00	\$ 53,400.00
22	8" Thk. Concrete Pavement	SY	14,209	\$ 42.00	\$ 596,778.00
23	6" Curb and 24" Gutter	LF	140	\$ 25.00	\$ 3,500.00
24	6" Integral Curb	LF	5,657	\$ 3.00	\$ 16,971.00
25	6" Thk. Concrete Driveways	SF	3,750	\$ 7.00	\$ 26,250.00
26	4" Thk. Concrete Sidewalks	SF	16,973	\$ 6.00	\$ 101,838.00
27	Standard City of Watauga ADA Ramps	EA	20	\$ 750.00	\$ 15,000.00
28	12" x 12" Concrete Header	LF	217	\$ 12.00	\$ 2,604.00
29	Type "D" HMAC for Transitions	TONS	160	\$ 100.00	\$ 16,000.00
30	Thermoplastic Pavement Markings & Signage	LS	1	\$ 20,000.00	\$ 20,000.00
31	Adjust Existing Water Valve Box	EA	11	\$ 500.00	\$ 5,500.00
32	Adjust Existing Fire Hydrant	EA	2	\$ 2,500.00	\$ 5,000.00
33	12" Dia. Water Line	LF	200	\$ 70.00	\$ 14,000.00
34	Ductile Iron Fittings for Water Line	TONS	5	\$ 5,000.00	\$ 25,000.00
35	Connect to Existing Water Line	EA	3	\$ 2,000.00	\$ 6,000.00
36	Solid Sodding	SY	6,285	\$ 6.00	\$ 37,710.00
37	Trench Safety	LF	712	\$ 1.00	\$ 712.00
38	Traffic Control Plan and Implementation	LS	1	\$ 15,000.00	\$ 15,000.00
39	Erosion Control	LS	1	\$ 2,500.00	\$ 2,500.00
40	Project Signs	EA	2	\$ 750.00	\$ 1,500.00
41	Miscellaneous Allowance	LS	1	\$ 100,000.00	\$ 100,000.00
	SUBTOTAL				\$ 1,363,804.00
	10% Contingency				\$ 136,000.00
	TOTAL				\$ 1,499,804.00

Note: This Engineer's opinion of probable construction cost is made on the basis of the Engineer's experience and best judgment as a design professional. The engineer has no control over the cost of labor, material or services to be furnished by others. No Drainage Study was performed.



AGENDA MEMORANDUM

DATE: August 31, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Marcia Reyna, Human Resources & Civil Service Director 

THROUGH: Greg Vick, City Manager 

SUBJECT: Fiscal Year 2016-17 Classification Plan for Full Time, Part Time, Seasonal and Civil Service Employees

BACKGROUND/INFORMATION:

Policy 6.06 of Personnel, Administration and Financial, Policies and Procedures Manual requires that the Human Resources Department maintain the City's classification plan. The Human Resources Department is also tasked with conducting external surveys of whole departments or occupational groups located in various departments, and auditing individual positions, as needed.

The City of Watauga's Home Rule Charter Section 3.07(m) Specific Powers of the Council also states that the Council shall "fix the salaries and compensation of the City officers and employees."

In Fiscal Year (FY) 2015-16, the City of Watauga contracted with Public Sector Personnel Consultants to conduct a Compensation and Classification Study. The results of the study have been shared with City Council and Employees. City Administration has prepared an implementation plan which has also been shared with City Council and Employees. The proposed plan incorporates four (4) phases over a four (4) year span beginning with the 2016-2017 Fiscal Year and ending in the 2019-2020 Fiscal Year.

Phase 1 for 2016-2017 Fiscal Year Implementation Plan Includes:

1. Bringing 48 full time positions to minimum market
2. Bringing 18 part time positions to minimum market
3. Continuing the Step Program for Civil Service Employees and increasing the Step Plan by 2%
4. Awarding a 2% Cost of Living Adjustment (COLA) to employees who did not receive an increase of at least 2% in Steps 1, 2 or 3

The proposed Classification Plan for FY 2016-17 includes the required changes to implement Phase 1. The Classification Plan for General Government Employees (Full Time, Part Time and Seasonal) lists the pay grade structures as recommended by the results of the Compensation and Classification Study. The Classification Plan for Civil Service Employees Step Plan has been increased by 2% entirely. The Civil Service Step will be further evaluated in Phase 2, FY 2017-18.

FINANCIAL IMPLICATIONS:

Identified in the FY 2016-17 budget.

RECOMMENDATION/ACTION DESIRED:

City Administration respectfully requests that the City Council adopt the FY 2016-17 Classification Plan for Full Time, Part Time, Seasonal and Civil Service employees as presented effective October 1, 2016.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Approval Letter from Mark Daniel, City Attorney
- 2) Resolution
- 3) 2016-17 Classification Plan

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 30, 2016

Ms. Marcia Reyna
Human Resources & Civil Service Director
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Via Email

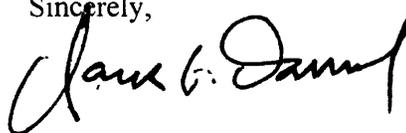
*Re Resolution adopting the 2016-2017 Classification Plan for General
Government Employees and Civil Service Employees*

Dear Ms. Reyna:

I have received and reviewed the proposed Classification Plan for the 2016-17 fiscal year. Please find enclosed a Resolution prepared by my office approving the adoption of the Classification Plan. The Resolution may be submitted for consideration at the next City Council meeting.

Thank you for your attention to the above and the opportunity to be of assistance. Should you have any questions or need anything further, please do not hesitate to contact my office.

Sincerely,



MARK G. DANIEL
City Attorney
City of Watauga

Encl.

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina Reyes, City Secretary

CITY OF WATAUGA, TEXAS
RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING THE CLASSIFICATION PLAN AND PAY SCHEDULE FOR FULL-TIME, PART-TIME, SEASONAL AND CIVIL SERVICE EMPLOYEES FOR THE 2016 - 2017 FISCAL YEAR; PROVIDING FOR AN INCREASE TO THE MINIMUM, MIDPOINT, AND MAXIMUM PAY RANGES FOR FULL-TIME EMPLOYEES BASED ON RECOMMENDATIONS BY THE 2016 CLASSIFICATION COMPENSATION STUDY; PROVIDING FOR AN INCREASE IN THE HOURLY RATE OF PAY FOR PARTTIME AND SEASONAL EMPLOYEES BASED ON RECOMMENDATIONS BY THE 2016 CLASSIFICATION COMPENSATION STUDY; PROVIDING FOR AN INCREASE TO THE STEP PLAN FOR CIVIL SERVICE EMPLOYEES BASED ON RECOMMENDATIONS BY THE 2016 CLASSIFICATION COMPENSATION STUDY; PROVIDING FOR THE RECLASSIFICATION OF POSITIONS; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, Article III, Section 3.07(m) of the Home Rule Charter of the City of Watauga, Texas provides that the City Council shall fix the salaries and compensation of City officers and employees; and

WHEREAS, Section 17.2 of the City of Watauga Personnel, Administration, and Financial Policies and Procedures Manual provides that the Classification Plan shall be approved by the City Council and amended as necessary; and

WHEREAS, the Classification Plan provides for the pay schedule and salary ranges for full-time, part-time, and seasonal employees; and

WHEREAS, the Classification Plan provides for the Step Plan for civil service employees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

I.

The City of Watauga Classification Plan for the 2016-2017 fiscal year as set forth in Exhibit "A" attached hereto and incorporated by reference is hereby adopted. The adoption of the Classification Plan provides for the pay range for full-time employees and the rate of pay for part-time and seasonal employees. The adoption of the Classification Plan further provides for the Step Plan for civil service employees.

II.

This Resolution shall be and is hereby cumulative of all other Resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any such other Resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other Resolutions are hereby repealed.

III.

If any section, sub-section, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of the Resolution.

IV.

This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council and upon approval thereof by the Mayor and the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this _____ day of _____, 2016

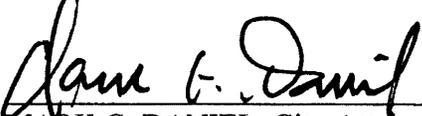
APPROVED:

Hector F. Garcia, Mayor

ATTEST:

ZOLAINA R. PARKER, City Secretary

APPROVED AS TO FORM AND LEGALITY:



MARK G. DANIEL, City Attorney

Exhibit A



**CITY OF WATAUGA, TEXAS
CLASSIFICATION PLAN FISCAL YEAR 2016-17
GENERAL GOVERNMENT EMPLOYEES (Full Time, Part Time and Seasonal)**

Job Code	Position Title	FLSA	Salary Range	Pay Basis	Minimum	Midpoint	Maximum
ADM 00-101	City Manager	E	45	Annual	\$129,042	\$161,302	\$193,563
				Monthly	\$10,753.49	\$13,441.86	\$16,130.23
				Hourly	\$62.04	\$77.55	\$93.06
PF 05-101	Chief of Police	E	39	Annual	\$96,293	\$120,366	\$144,439
FD 06-101	Fire Chief	E		Monthly	\$8,024.42	\$10,030.52	\$12,036.62
PW 13-101	Director of Public Works	E		Hourly	\$46.29	\$57.87	\$69.44
FIN 01-101	Director of Finance	E					
IT 02-101	Chief Information Officer	E	36	Annual	\$83,182	\$103,977	\$124,772
HR 00-101	Director of Human Resources and Civil Service	E		Monthly	\$6,931.79	\$8,664.74	\$10,397.69
PCS 04-101	Director of Parks and Community Services	E		Hourly	\$39.99	\$49.99	\$59.99
PD 05-124	Assistant Chief of Police	E	33	Annual	\$71,855	\$89,819	\$107,783
ADM 00-103	City Secretary			Monthly	\$5,987.94	\$7,484.93	\$8,981.91
PW 13-114	Director of Planning and Economic Development			Hourly	\$34.55	\$43.18	\$51.82
LIB 03-101	Director of Library Services						
FIN 01-102	Assistant Director of Finance	E	32	Annual	\$68,434	\$85,542	\$102,650
				Monthly	\$5,702.80	\$7,128.50	\$8,554.20
				Hourly	\$32.90	\$41.13	\$49.35
PW 13-111	Building Official	E	30	Annual	\$62,071	\$77,589	\$93,107
FBM 08-101	Fleet and Facilities Superintendent	E		Monthly	\$5,172.61	\$6,465.76	\$7,758.92
PW 07-101	Streets and Drainage Superintendent	E		Hourly	\$29.84	\$37.30	\$44.76
PW 13-102	Utilities Superintendent	E					
LIB 03-104	Assistant Library Director	E	27	Annual	\$53,620	\$67,024	\$80,429
PCS 09-101	Parks Superintendent	E		Monthly	\$4,468.30	\$5,585.37	\$6,702.44
PCS 04-102	Recreation Superintendent	E		Hourly	\$25.78	\$32.22	\$38.67
FIN 01-106	Municipal Court Administrator	E	26	Annual	\$51,066	\$63,833	\$76,599
IT 02-102	Systems Administrator	E		Monthly	\$4,255.52	\$5,319.40	\$6,383.28
FIN 11-101	Utility Billing Administrator	E		Hourly	\$24.55	\$30.69	\$36.83
FIN 01-104	Senior Accountant	E	25	Annual	\$48,635	\$60,793	\$72,952
PW 10-101	Storm Drain Supervisor	NE		Monthly	\$4,052.88	\$5,066.09	\$6,079.31
PW 07-102	Streets Supervisor	NE		Hourly	\$23.38	\$29.23	\$35.07
PW 13-103	Utilities Supervisor	NE					
PD 05-117	Animal Services Supervisor	E	23	Annual	\$44,113	\$55,141	\$66,169
FIN 11-108	City Marshal	NE		Monthly	\$3,676.08	\$4,595.10	\$5,514.12
HR 00-102	Human Resources Generalist	E		Hourly	\$21.21	\$26.51	\$31.81
PD 05-110	Police Records Supervisor	E					
PW 07-105	Combination Building Inspector	NE	22	Annual	\$42,012	\$52,515	\$63,018
PW 07-110	Construction Inspector	NE		Monthly	\$3,501.03	\$4,376.28	\$5,251.54
LIB 03-102	Librarian - Adult Services	E		Hourly	\$20.20	\$25.25	\$30.30
LIB 03-105	Librarian - Youth Services	E					
PD 05-106	Police Officer - Part Time	NE					



CLASSIFICATION PLAN FISCAL YEAR 2016-17
GENERAL GOVERNMENT EMPLOYEES (Full Time, Part Time and Seasonal)

Job Code	Position Title	FLSA	Salary Range	Pay Basis	Minimum	Midpoint	Maximum
FBM 08-105	Mechanic II	NE	21	Annual	\$40,012	\$50,015	\$60,018
PCS 04-103	Recreation Programmer	NE		Monthly	\$3,334.31	\$4,167.89	\$5,001.47
PW 07-112	Senior Code Compliance Officer	NE		Hourly	\$19.24	\$24.05	\$28.85
FIN 11-107	Deputy City Marshal	NE	20	Annual	\$38,106	\$47,633	\$57,160
PW 13-113	Economic Development Specialist	NE		Monthly	\$3,175.53	\$3,969.42	\$4,763.30
FIN 01-105	Payroll Specialist	NE		Hourly	\$18.32	\$22.90	\$27.48
PW 13-115	Planning and Zoning Specialist	NE					
PW 07-104	Equipment Operator (Public Works)	NE	19	Annual	\$36,292	\$45,365	\$54,438
PW 10-103	Equipment Operator (Street Sweeper)	NE		Monthly	\$3,024.32	\$3,780.40	\$4,536.48
PW 10-102	Equipment Operator (Storm Drainage Utility)	NE		Hourly	\$17.45	\$21.81	\$26.17
PW 13-112	Equipment Operator (Jet Vac)	NE					
PW 13-105	Equipment Operator (Utilities)	NE					
PW 13-110	Water Quality Technician	NE					
PW 07-106	Code Compliance Officer	NE	18	Annual	\$34,564	\$43,205	\$51,845
PW 13-105	Landscape Gardener	NE		Monthly	\$2,880.30	\$3,600.38	\$4,320.45
FBM 08-106	Mechanic I	NE		Hourly	\$16.62	\$20.77	\$24.93
FIN 11-106	Purchasing Specialist	NE					
PW 07-111	Signs and Signals Technician	NE					
FIN 01-109	Accounts Payable Clerk	NE	17	Annual	\$32,918	\$41,147	\$49,377
LIB 03-109	Administrative Assistant (Library)	NE		Monthly	\$2,743.15	\$3,428.93	\$4,114.72
PD 05-112	Administrative Assistant (Police)	NE		Hourly	\$15.83	\$19.78	\$23.74
PD 05-116	Administrative Assistant (Animal Services)	NE					
ADM 00-106	Administrative Assistant (Administration)	NE					
PD 05-118	Animal Control Officer	NE					
FBM 08-108	Building Maintenance Technician II	NE					
LIB 03-106	Circulation Supervisor	NE					
FIN 01-108	Deputy Court Clerk	NE					
PW 07-109	Permit Technician	NE					
FIN 11-103	Utility Billing Representative	NE					
PCS 04-107	Summer Recreation Coordinator	NE					
PCS 09-105	Chemical Applicator/Irrigation Technician I	NE	16	Annual	\$31,350	\$39,188	\$47,025
PD 05-121	Property Room Technician	NE		Monthly	\$2,612.52	\$3,265.65	\$3,918.78
				Hourly	\$15.07	\$18.84	\$22.61
FBM 08-103	Building Maintenance Technician I	NE	15	Annual	\$29,857	\$37,322	\$44,786
PCS 09-102	Parks Maintenance Worker II	NE		Monthly	\$2,488.11	\$3,110.14	\$3,732.17
PW 10-104	Storm Drain Maintenance Worker II	NE		Hourly	\$14.35	\$17.94	\$21.53
PW 07-107	Streets Maintenance Worker II	NE					
PW 13-106	Utilities Maintenance Worker II (Water)	NE					
PW 13-108	Utilities Maintenance Worker II (Sewer)	NE					
FIN 11-105	Water Service Field Representative	NE					
PD 05-114	Police Records Clerk	NE					
PD 05-115	Police Records Clerk - Part Time	NE					



**CLASSIFICATION PLAN FISCAL YEAR 2016-17
GENERAL GOVERNMENT EMPLOYEES (Full Time, Part Time and Seasonal)**

Job Code	Position Title	FLSA	Salary Range	Pay Basis	Minimum	Midpoint	Maximum
PCS 13-109	Parks Maintenance Worker I	NE	13	Annual	\$27,082	\$33,852	\$40,622
PW 10-105	Storm Drain Maintenance Worker I	NE		Monthly	\$2,256.79	\$2,820.99	\$3,385.19
PW 07-108	Streets Maintenance Worker I	NE		Hourly	\$13.02	\$16.27	\$19.53
PW 13-107	Utilities Maintenance Worker I (Water)	NE					
PW 13-109	Utilities Maintenance Worker I (Sewer)	NE					
FBM 08-107	Fleet Services Technician	NE	12	Annual	\$25,792	\$32,240	\$38,688
FIN 11-104	Water Meter Reader	NE		Monthly	\$2,149.33	\$2,686.66	\$3,223.99
LIB 03-111	Library Assistant (Youth Services)	NE		Hourly	\$12.40	\$15.50	\$18.60
LIB 03-114	Library Assistant (Youth Services) - Part Time	NE					
LIB 03-107	Library Assistant (Circulation) - Part Time	NE					
LIB 03-110	Library Assistant (Technical Services) - Part Time	NE					
LIB 03-108	Library Assistant (Reference) - Part Time	NE					
LIB 03-116	Summer Library Assistant - Part Time	NE					
PCS 04-110	Preschool Instructor - Part Time	NE					
FBM 08-104	Janitorial Service Technician	NE	11	Annual	\$24,564	\$30,705	\$36,846
				Monthly	\$2,046.98	\$2,558.72	\$3,070.47
				Hourly	\$11.81	\$14.76	\$17.71
PD 05-119	Kennel Technician - Part Time	NE	10	Annual	\$23,394	\$29,243	\$35,091
FIN 01-111	Summer Finance Intern - Part Time	NE		Monthly	\$1,949.50	\$2,436.92	\$2,924.25
PW 10-106	Summer Storm Drain Maintenance Worker	NE		Hourly	\$11.25	\$14.06	\$16.87
PCS 09-106	Summer Parks Maintenance Worker	NE					
LIB 03-112	Library Aide - Part Time	NE	9	Annual	\$22,280	\$27,850	\$33,420
LIB 03-113	Library School Intern - Part Time	NE		Monthly	\$1,856.67	\$2,320.83	\$2,785.00
PCS 04-106	Recreation Attendant - Part Time	NE		Hourly	\$10.71	\$13.39	\$16.07
PCS 04-111	PM Play Time Attendant - Part Time	NE					
LIB 03-115	Summer Library Aide - Part Time	NE					
PD 05-120	School Crossing Guard - Part Time	NE	8	Annual	\$21,219	\$26,524	\$31,829
				Monthly	\$1,768.25	\$2,210.33	\$2,652.42
				Hourly	\$10.20	\$12.75	\$15.30
PCS 04-108	Summer Recreation Instructor - Part Time	NE	6	Annual	\$19,246	\$24,058	\$28,869
				Monthly	\$1,603.83	\$2,004.83	\$2,405.75
				Hourly	\$9.25	\$11.57	\$13.88
PCS 04-109	Summer Recreation Assistant - Part Time	NE	4	Annual	\$17,457	\$21,821	\$26,185
				Monthly	\$1,454.75	\$1,818.42	\$2,182.08
				Hourly	\$8.39	\$10.49	\$12.59



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager *GV*
Sandra Gibson, Director of Finance, CGFO *S Gibson*

SUBJECT: Discussion and action on a Resolution that continues the Park Vista Public Improvement District through FY2016-2017

BACKGROUND/INFORMATION:

The City of Watauga authorized the creation of the Park Vista Public Improvement District (PID) in 1998 and is the administrator of the District. The City will remain the administrator of the District unless 50% of the property owners petition to dissolve the District, or create a Homeowner's Association to take over the District.

FINANCIAL IMPLICATIONS:

This year, no tax will be collected and the areas will be maintained as part of the city's maintenance program.

RECOMMENDATION/ACTION DESIRED:

Approval and adoption of the proposed Resolution that continues the Park Vista Public Improvement District through FY2016-2017.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Resolution

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T. EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

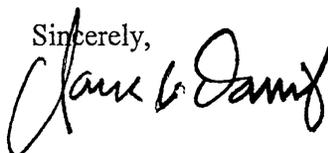
Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2016 fiscal year:

1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City Watauga for the 2016-2017 fiscal year;
3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
- ✓ 5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,


MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA AUTHORIZING THE CONTINUATION OF THE PARK VISTA PUBLIC IMPROVEMENT DISTRICT ESTABLISHED JANUARY 1999 AS PROVIDED BY CHAPTER 372 OF THE LOCAL GOVERNMENT CODE; DESCRIBING THE METHOD OF ASSESSMENT; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Watauga, Texas, adopted Resolution No. 98-12-14-3 which authorized the establishment of the Park Vista Public Improvement District as provided by Chapter 372 of the Local Government Code on December 14, 1998; and

WHEREAS, the City Council adopted Resolution No. 99-1-19-3 on January 19, 1999 adopting a service plan and budget for Fiscal Years 1998-99 and 1999-2000; and

WHEREAS, the City Council adopted Resolution No. 00-9-25-7 on September 25, 2000 adopting a service plan and budget for Fiscal Years 2000-2001, 2001-2002, and 2002-2003; and

WHEREAS, the City Council adopted Resolution No. 03-09-18-03 on September 18, 2003, adopting a service plan and budget for Fiscal Year 2003-2004; and

WHEREAS, the City Council adopted Resolution No. 04-09-13-04 on September 13, 2004, adopting a service plan and budget for Fiscal Year 2004-2005; and

WHEREAS, the City Council adopted Resolution 05-09-12-02 on September 12, 2005, adopting a service plan and budget for Fiscal Year 2005-2006; and

WHEREAS, the City Council adopted Resolution 06-09-11-04 on September 11, 2006, adopting a service plan and budget for Fiscal Year 2006-2007; and

WHEREAS, the City Council adopted Resolution 07-09-10-05 on September 10, 2007, adopting a service plan and budget for Fiscal Year 2007-2008; and

WHEREAS, the City Council adopted Resolution 08-09-08-02 on September 8, 2008, adopting a service plan and budget for Fiscal Year 2008-2009; and

WHEREAS, the City Council adopted Resolution 09-09-07-03 on September 7, 2009, adopting a service plan and budget for Fiscal Year 2009-2010.

WHEREAS, the City Council adopted Resolution 10-09-08-03 on September 8, 2010, adopting a service plan and budget for Fiscal Year 2010-2011.

WHEREAS, the City Council adopted Resolution 11-09-07-02 on September 7, 2011, adopting a service plan and budget for Fiscal Year 2011-2012.

WHEREAS, the City Council adopted Resolution 12-09-05-01 on September 5, 2012, adopting a service plan and budget for Fiscal Year 2012-2013.

WHEREAS, the City Council adopted Resolution 13-09-04-01 on September 4th, 2013, adopting a service plan and budget for Fiscal Year 2013-2014.

WHEREAS, the City Council adopted Resolution 14-09-03-01 on September 3rd, 2014, adopting a service plan and budget for Fiscal Year 2014-2015.

WHEREAS, the City Council adopted Resolution 15-09-08-01 on September 7th, 2015, adopting a service plan and budget for Fiscal Year 2015-2016.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Watauga, Texas as follows:

I.

- (a) It is not advisable for the Park Vista Public Improvement District to continue to provide services during the fiscal year 2016-2017.
- (b) The City will furnish or pay for standard improvements and/or services in Park Vista Public Improvement District at the same level as they would be provided to the taxpayers generally.

TOTAL COST FOR FISCAL YEAR 2016-2017

(1) Cost of Maintenance & Operating Expense	\$0.00
TOTAL	\$0.00

The cost of constructing additional improvements and/or providing additional supplemental services in subsequent years will be determined in the annual service plan to be adopted and amended from time to time by the City Council.

- (c) The boundaries of the Park Vista Public Improvement District are set forth in Exhibits "A" and "B" attached hereto and incorporated by references for all purposes as is set forth at length herein.
- (d) The method of assessment is:
 - (1) A service plan is approved and adopted by the City Council for a period of one year. The plan will be reviewed and

updated annually by the City Council to determine the annual budget for improvements and/or services within Park Vista Public Improvement District.

- (2) The cost of an improvement and/or special services will be assessed against real property within Park Vista Public Improvement District according to value of the property with improvements as determined by the Tarrant Appraisal District.
- (e) The apportionment of costs between the Park Vista Public Improvement District and the City as a whole shall be:
- (1) All of the cost of an improvement and/or service shall be paid by special assessments against real property in Park Vista Public Improvement District.
 - (2) The City Council of the City of Watauga will be authorized to establish by Ordinance reasonable classifications and formulas for the apportionment of costs between the City and the property to be assessed.
 - (3) The City as a whole will continue to provide standard improvements and services to Park Vista Public Improvement District at the same level as they are provided to other areas in the City and the taxpayers generally.
- (f) The probably maximum benefits to be conferred on each tract in Park Vista Public Improvement District because of the improvements and/or services shall be greater than the amount of the assessment against such tract and the owners thereof.
- (g) The City Council Resolution of December 14, 1998 and Interlocal Agreement with the City of Fort Worth dated July 13, 1998 authorizing establishment of Park Vista Improvement District provides that the Park Vista Public Improvement District will exist for five (5) years and for an indefinite term thereafter unless the Park Vista Improvement District is terminated as provided by law.
- (h) The City Secretary is hereby directed to give notice of authorization for the Park Vista Public Improvement District to provide services during Fiscal Year 2016-2017 by publishing a copy of this Resolution once in a newspaper of general circulation in the City of Watauga.

II.

The service plan for Fiscal Year 2016-2017 is hereby adopted by the City Council.

III.

The Park Vista Public Improvement District shall be a complete alternate to other methods by which the City of Watauga may finance public improvements and/or special supplemental services by assessing property owners.

IV.

This Resolution shall be and is hereby cumulative of all other resolutions of the City of Watauga, Texas and this Resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

V.

If any section, subsection, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

VI.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 7th day of September 2016.

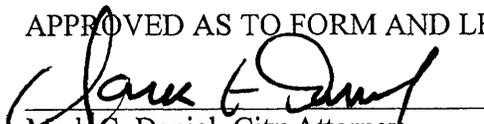
APPROVED:

Hector F. Garcia, Mayor

ATTEST:

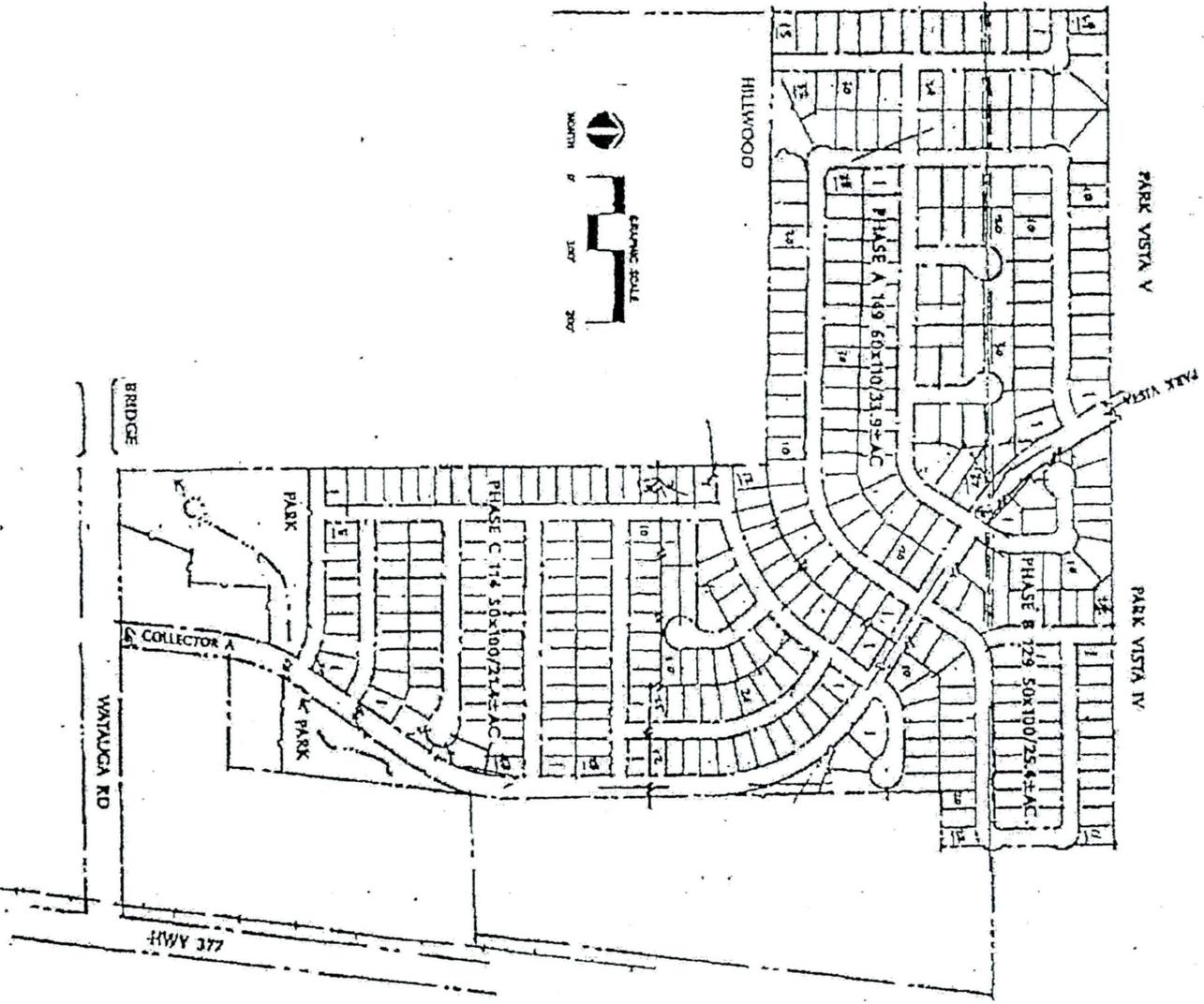
Zolaina Parker, City Secretary

APPROVED AS TO FORM AND LEGALITY:



Mark G. Daniel, City Attorney

Exhibit "A"



WATAUGA 80.7 ACRES ALTERNATE PLAN A-1D

392± LOTS IN 80.7± ACRES

71050 4-27-98

Exhibit "B"

LEGAL DESCRIPTION

BEING a tract of land situated in the William Evans Survey, Abstract No.467 and the David L. Hall Survey, Abstract No.700, Tarrant County, Texas and being a portion of that tract of land as described by deed to Havenier Rupert Limited Partnership and recorded in Volume 12413, Page 1824, County Records, Tarrant County, Texas, said tract being more particularly described by metes and bounds as follows:

BEGINNING at the northeast corner of Phase V, Section 2B, Park Glen Addition, an addition to the City of Fort Worth as recorded in Cabinet A, Slide No. 3979, said County Records, said point being the northeast corner of Lot 2, Block 64 of said addition, same being in the southerly line of Phase V, Section 2A, Park Glen Addition as recorded in Cabinet A, Slide No. 3152, said County Records;

THENCE S 89°38'32"E, 2345.71 feet;

THENCE S 00°34'10"W, 348.64 feet to the beginning of a curve to the right;

THENCE 44.86 feet along the arc of said curve, through a central angle of 51°24'08", which radius is 50.00 feet, the long chord of which bears S 07°44'28"W, 43.37 feet;

THENCE S 00°21'28"W, 112.06 feet;

THENCE N 89°38'32"W, 136.05 feet;

THENCE S 01°48'03"W, 583.87 feet to the beginning of a curve to the right;

THENCE 131.17 feet along the arc of said curve, through a central angle of 14°02'52", which radius is 535.00 feet, the long chord of which bears S 05°13'23"E, 130.84 feet;

THENCE S 01°48'03"W, 569.35 feet to the beginning of a curve to the right;

THENCE 109.34 feet along the arc of said curve, through a central angle of 11°31'46", which radius is 543.39 feet, the long chord of which bears S 07°33'56"W, 109.16 feet;

THENCE S 07°33'43"W, 578.71 feet;

THENCE N 88°01'22"W, 274.96 feet to the beginning of a curve to the left;

THENCE 144.49 feet along the arc of said curve, through a central angle of 20°29'32", which radius is 404.00 feet, the long chord of which bears S 17°52'44"W, 143.73 feet;

THENCE S 07°37'58"W, 354.58 feet to the northerly right-of-way line of Watauga Road, the beginning of a curve to the left;

THENCE 60.20 feet along the arc of said curve and along said road, through a central angle of 01°10'46", which radius is 2924.79 feet, the long chord of which bears N 87°04'14"W, 60.20 feet;

THENCE N 07°37'58"E, 359.52 feet leaving said road to the beginning of a curve to the right;

THENCE 105.41 feet along the arc of said curve, through a central angle of 13°01'00", which radius is 464.00 feet, the long chord of which bears N 14°08'28"E, 105.19 feet;

THENCE N 88°01'22"W, 157.00 feet;

THENCE S 06°50'00"W, 255.00 feet;

THENCE N 88°01'22"W, 81.00 feet;

THENCE S 23°38'16"W, 231.54 feet;

THENCE S 89°33'46"W, 140.00 feet;

THENCE N 00°41'33"E, 1940.84 feet

THENCE N 88°07'20"W, 1264.63 feet;

THENCE N 00°36'16"E, 975.57 feet to the POINT OF BEGINNING and containing 86.40⁽¹⁾ acres of land, more or less.



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager 
Sandra Gibson, Director of Finance, CGFO 

SUBJECT: Discussion and action on an Ordinance authorizing the levying of an assessment rate of \$0.00 per \$100.00 of assessed value of property located in the Park Vista Public Improvement District (PID) for FY2016-2017

BACKGROUND/INFORMATION:

The City Council, according to Local Government Code 372.017, shall by Ordinance levy an assessment on property within the PID and specify the method of payment on the property.

FINANCIAL IMPLICATIONS:

This area will be maintained as part of the City's maintenance program.

RECOMMENDATION/ACTION DESIRED:

Approval of the Ordinance authorizing an assessment of \$0.00 per \$100.00 valuation on property within the Park Vista Public Improvement District (PID).

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Ordinance

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

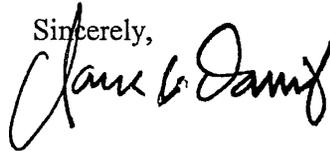
Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2017 fiscal year:

1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga for the 2016-2017 fiscal year;
3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
- ✓ 4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,


MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS LEVYING ASSESSMENTS FOR USE AND SUPPORT OF THE PARK VISTA PUBLIC IMPROVEMENT DISTRICT OF THE CITY OF WATAUGA, TEXAS FOR THE 2016-2017 FISCAL YEAR; PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Watauga, Texas adopted Resolution No. 98-12-14-3 which created the Park Vista Public Improvement District on December 14, 1998; and

WHEREAS, the City Council adopted Ordinance No. 1035 on September 25, 2000 levying assessments for use and support of the Park Vista Public Improvement District for the 2000-2001, 2001-2002, and 2002-2003 fiscal years; and

WHEREAS, the City Council adopted Ordinance No. 1166 on September 18, 2003 levying assessments for use and support of the Park Vista Public Improvement District for the 2003-2004 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1205 on September 13, 2004 levying assessments for use and support of the Park Vista Public Improvement District for the 2004-2005 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1242 on September 12, 2005 levying assessments for use and support of the Park Vista Public Improvement District for the 2005-2006 fiscal year; and

WHEREAS the City Council adopted Ordinance No. 1290 on September 11, 2006 levying assessments for use and support of the Park Vista Public Improvement District for the 2006-2007 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1377 on September 10, 2007 levying assessments for use and support of the Park Vista Public Improvement District for the 2007-2008 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1388 on September 8, 2008 levying assessments for use and support of the Park Vista Public Improvement District for the 2008-2009 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1424 on September 7, 2009 levying assessments for use and support of the Park Vista Public Improvement District for the 2009-2010 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1451 on September 8, 2010 levying assessments for use and support of the Park Vista Public Improvement District for the 2010-2011 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1471 on September 7, 2011 levying assessments for use and support of the Park Vista Public Improvement District for the 2011-2012 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1507 on September 5, 2012 levying assessments for use and support of the Park Vista Public Improvement District for the 2012-2013 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 5126 on September 4, 2013 levying assessments for use and support of the Park Vista Public Improvement District for the 2013-2014 fiscal year; and

WHEREAS, the City Council adopted Ordinance No. 1572 on September 3, 2014 levying assessments for use and support of the Park Vista Public Improvement District for the 2014-2015 fiscal year, and

WHEREAS, the City Council adopted Ordinance No. 1605 on September 8, 2015 levying assessments for use and support of the Park Vista Public Improvement District for the 2015-2016 fiscal year, and

WHEREAS, the City Council finds it necessary to levy the assessment rate of \$0.00 on each \$100.00 valuation for the use and support of the Park Vista Public Improvement District in the City of Watauga.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas, as follows:

I.

In accordance with Local Government Code 372.017, there is hereby levied and there shall be collected for the use and support of the Park Vista Public Improvement District in the City of Watauga, Texas, for the 2016-2017 fiscal year, upon all real property within the Park Vista Public Improvement District subject to taxation, an assessment of \$0.00 on each \$100.00 valuation of property, said assessments being so levied and apportioned to the specific purposes set forth in the resolution by the City Council of the City of Watauga, authorizing the establishment of the Park Vista Public Improvement District as provided by Chapter 372 of the Local Government Code.

II.

Assessments levied under the Ordinance shall be due October 1 of the respective year and if not paid on or before January 31 of the respective year, shall immediately become delinquent.

III.

All assessments shall become a lien upon the property against which assessed, and the city assessor and collector of the City of Watauga, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property for the payment of said assessments, penalty and interest, and the interest and penalty collected from such delinquent assessments shall be apportioned to the Park Vista Public Improvement District. All delinquent assessments shall bear interest from the date of delinquency at the rate as prescribed by state law.

IV.

The City assessor and collector of the City of Watauga, Texas is hereby directed and authorized to assess for the 2016-2017 fiscal year, the rates and amounts herein levied, and when such assessments are

collected, and to distribute the collections to the Park Vista Public Improvement District in accordance with this Ordinance.

V.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

VI.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VII.

This Ordinance shall become effective and shall be in full force and effect after passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas and publication hereof as prescribed by law.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this 7th day of September 2016.

APPROVED:

Hector F. Garcia, Mayor

ATTEST:

Zolaina Parker, City Secretary

APPROVED AS TO FORM AND LEGALITY:



Mark G. Daniel, City Attorney



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager 
Sandra Gibson, Director of Finance, CGFO 

SUBJECT: Discussion and action of the Watauga Parks Development Corporation (WPDC) Budget Adoption for FY2016-17

BACKGROUND/INFORMATION:

The City Council held the required Public Hearing on the proposed WPDC budget on August 29, 2016. The Watauga Parks Development Corporation Board previously held their Public Hearing and adoption of the Proposed Budget for FY2016-2017 on July 12, 2016, and has recommended approval by the City Council for adoption.

FINANCIAL IMPLICATIONS:

	<u>Total Proposed Expenses</u>	<u>Proposed FY2016-2017 Ending Fund Balance</u>
WPDC Operating Fund:	\$ 748,150	\$634,877
WPDC Capital Projects Fund:	\$ 246,000	\$238,128

RECOMMENDATION/ACTION DESIRED:

Approval of the Watauga Parks Development Budget for FY2016-17.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) WPDC FY2016-2017 Budget Summaries

Attachment 1

SPECIAL REVENUE FUNDS

PARKS DEVELOPMENT CORPORATION BUDGET SUMMARY - FUND 04

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	FY2016-17 VS 2015-16
Fund Balance, October 1	\$899,539	\$729,743	\$535,903	\$682,920	\$637,092	
<u>Revenues:</u>						
Sales Taxes	747,898	784,142	772,262	744,935	744,935	-3.5%
Other Transfers In	0.00	0.00	0.00	0.00	0.00	0.0%
Interest Earnings	444	1,136	500	900	1,000	100.0%
Proceeds from Sale of Assets	0.00	4,418	0.00	0.00	0.00	0.0%
Operating Revenues	\$ 748,342	\$ 789,696	\$ 772,762	\$ 745,835	\$ 745,935	-3.5%
Total Available Resources	\$ 1,647,881	\$ 1,519,439	\$ 1,308,665	\$ 1,428,755	\$ 1,383,027	-2.0%
<u>Expenditures:</u>						
Non-Departmental	7,765	6,300	14,650	14,650	14,650	0.0%
Parks Department	662,073	589,819	693,200	689,400	695,500	0.3%
Operating Expenditures	669,838	596,119	707,850	704,050	710,150	0.3%
<u>Operating Transfers-Out</u>						
To General Fund	35,350	35,700	38,613	38,613	38,000	-1.6%
To PDC Construction	0.00	0.00	0.00	0.00	0.00	0.0%
To Internal Service Fund	0.00	18,000.00	49,000	49,000	0.00	-100.0%
To Debt Service	212,950	186,700	0.00	0.00	0.00	0.0%
Total Operating Transfers-Out	248,300	240,400	87,613	87,613	38,000	-55.9%
TOTAL OPERATING & TRANSFERS	\$ 918,138	\$ 836,519	\$ 795,463	\$ 791,663	\$ 748,150	-5.9%
Fund Balance, September 30	\$729,743	\$682,920	\$513,202	\$637,092	\$634,877	
CHANGE IN FUND BALANCE	(\$169,796)	(\$46,823)	(\$22,701)	(\$45,828)	(\$2,215)	

SPECIAL REVENUE FUNDS

PARKS DEVELOPMENT CORPORATION BUDGET SUMMARY FUND 05 - CAPITAL PROJECTS

	HISTORY		PROJECTED YEAR		BUDGET
	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Fund Balance, October 1	\$963,812	\$ 812,368	\$533,568	\$523,728	\$483,928
<u>Revenues:</u>					
Interest Earnings	618	1,156	200	200	200
Proceeds from Sale of Assets	0.00	0.00	0.00	0.00	0.00
Transfer from PDC Sales Tax Fund	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Matching Grants	0.00	0.00	0.00	0.00	0.00
Total Revenues	\$ 618	\$ 1,156	\$ 200	\$ 200	200
Total Available Resources	\$ 964,430	\$ 813,524	\$ 533,768	\$ 523,928	484,128
<u>Expenditures:</u>					
Irrigation	13,921	0.00	18,000	18,000	0.00
Shade Structure - Foster Village	0.00	0.00	0.00	0.00	16,000
Playground Equipment - BISD	0.00	0.00	0.00	0.00	30,000
Skate Park	0.00	241,196	0.00	0.00	0.00
Building Improvement	0.00	0.00	0.00	0.00	0.00
Capp Smith Park Improvements	0.00	19,614	22,000	22,000	200,000
Veteran's Memorial	78,185	19,986	0.00	0.00	0.00
Trail System Improvements	0.00	9,000	0.00	0.00	0.00
Playground Equipment	0.00	0.00	0.00	0.00	0.00
Furniture & Fixtures	59,956	0.00	0.00	0.00	0.00
Total Expenditures	152,062	289,796	40,000	40,000	246,000
<u>Other Expenditures</u>					
Transfer to PDC Debt Service	0.00	0.00	0.00	0.00	0.00
Total Other Soures (Uses)	0.00	0.00	0.00	0.00	0.00
REVENUES OVER (UNDER) EXPENSES	\$ (151,444)	\$ (288,640)	\$ (39,800)	\$ (39,800)	\$ (245,800)
Fund Balance, September 30	\$812,368	\$523,728	\$493,768	\$483,928	\$238,128
CHANGE IN FUND BALANCE	(\$151,444)	(\$288,640)	(\$39,800)	(\$39,800)	(\$245,800)

SPECIAL REVENUE FUNDS

FY2016-17 NEW AND EXPANDED PROGRAM REQUESTS

PARKS DEVELOPMENT CORPORATION

Rank	Item	One-Time FY2016-17	Supplemental and/or Amort.	Total Requested	Funded Amount		Account
1	Pavestone Wall/Repair @ Capp Smith Park	\$ 200,000		\$ 200,000	\$ 200,000	F	Capp Smith Park Improvements (05)
2	Herbicide & Fertilizer Application Equipment	\$ 10,000		\$ 10,000	\$ 10,000	F	Other Equipment (04)
3	Shade Structures	\$ 90,000		\$ 90,000	\$ 16,000	P	Playground & Park Equipment (05)
4	Playground Equipment - Park Vista	\$ 92,000		\$ 92,000		U	Playground & Park Equipment (05)
5	Playground Equipment - BISD	\$ 30,000		\$ 30,000	\$ 30,000	F	Playground & Park Equipment (05)
6	Picnic Pads with Shelter	\$ 42,000		\$ 42,000		U	Playground & Park Equipment (05)
7	Dog Park	\$ 100,000		\$ 100,000		U	Dog Park (05)
TOTAL		\$ 564,000	\$ -	\$ 564,000	\$ 256,000		

F = FUNDED (INCLUDED IN BUDGET TOTALS)
T = TO BE DETERMINED (NOT INCLUDED IN BUDGET TOTALS)
P = PARTIALLY FUNDED REQUEST
U = UNFUNDED



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager 
Sandra Gibson, Director of Finance, CGFO 

SUBJECT: Discussion and action on a Proposed Resolution approving the Tax Assessment Roll for 2016

BACKGROUND/INFORMATION:

The attached resolution approving the Tax Assessment Roll for 2016, as submitted per Section 26.09€ of the Texas Property Code, is submitted for your consideration.

FINANCIAL IMPLICATIONS:

Failure to approve the Resolution will result in an invalid tax rate per the tax roll.

RECOMMENDATION/ACTION DESIRED:

Approval of the attached Resolution approving the Tax Assessment Roll for 2016 for the City of Watauga as provided by the Tarrant Appraisal District.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Resolution

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T. EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

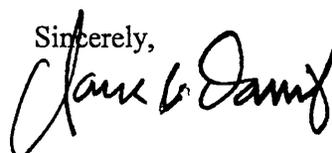
Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2016 fiscal year:

1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga for the 2016-2017 fiscal year;
3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
- ✓ 6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,


MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
RESOLUTION NO. _____

A RESOLUTION APPROVING THE TAX ASSESSMENT
ROLL FOR 2016

WHEREAS, Section 26.09, sub-section (e) of the Texas Property Tax Code, provides that the tax assessor for each taxing unit shall submit the unit's tax assessment roll to the government body for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS that:

I.

The tax assessment roll for 2016 for the City of Watauga, Texas, based on appraised values provided by the Tarrant Appraisal District, is hereby approved.

II.

This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council and upon approval thereof by the Mayor of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 7th day of September 2016.

APPROVED:

HECTOR F. GARCIA

ATTEST:

ZOLAINA R. PARKER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:



MARK G. DANIEL, CITY ATTORNEY

Attachment 3



Jeff Law, Chief Appraiser

CITY OF WATAUGA 031

**Appraisal Roll Information Valuation Summary as of July 25, 2016
2016 Certified Property Information**

I, Jeff Law, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above named entity and constitutes their Certified Appraisal Roll.

APPRAISED VALUE (Considers Value Caps) -----> \$ 1,283,102,961

Number of Accounts: 20,429

Absolute Exemptions	\$ 54,882,914
Cases before ARB – Appraised Value	\$ 55,866,314
Incompletes	\$ 17,720,406
Partial Exemptions	\$ 54,702,781
In Process	\$

NET TAXABLE VALUE -----> \$ 1,099,930,546

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

ESTIMATED NET TAXABLE VALUE -----> \$ 1,155,125,543

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).



Jeff Law, Chief Appraiser



Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF WATAUGA 031

Appraisal Roll Information Valuation Summary as of July 25, 2016 2016 Appraisal Review Board Information

Section 25.01 (c) of the State Property Tax code directs the Chief Appraiser to prepare a list of all properties under protest with the Appraisal Review Board and pending disposition at the time of value roll certification.

The values below are from the ARB roll and are not included in the totals certified by the Chief Appraiser and represented on page 1 of this report.

\$ 55,866,314

Total appraised value of properties under protest.

\$ 55,816,314

Net taxable value of properties under protest.

\$ 39,071,420

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one.



Jeff Law, Chief Appraiser

CITY OF WATAUGA 031

Appraisal Roll Information Valuation Summary as of July 25, 2016 2016 Incomplete Property Information

Section 26.01(d) of the State Property Tax Code directs the Chief Appraiser to prepare a list of all properties that are not on the appraisal roll and not included on the ARB roll.

The values below are from the incomplete property listing and are not included in the totals certified by the Chief Appraiser and represented on page 1 of this report.

The value of incomplete properties are subject to change and are also subject to appeal before the Appraisal Review Board.

\$ 17,720,406

Total appraised value of incomplete properties

\$ 16,123,577

Estimated net taxable value of incomplete properties.

This value should be added to the net taxable value on page one.



Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF WATAUGA 031

Appraisal Roll Information Valuation Summary as of July 25, 2016 2016 In Process Property Information

The values below are from In Process properties and are not included in the totals certified by the Chief Appraiser and represented on page 1 of this report.

\$

Total appraised value of In Process properties

\$

Estimated net taxable value of In Process properties.

This value should be added to the net taxable value on page one.



Tarrant Appraisal District
CITY OF WATAUGA031
Totals for Roll Instance July Certification - 7-22
2016

Value Detail	Market	Appraised	Counts	Taxable
Real Estate Residential	1,013,720,884	937,188,455	8,088	880,215,232
Real Estate Commercial	284,578,451	284,578,451	296	230,584,083
Real Estate Industrial	0	0	0	0
Personal Property Commercial	61,036,681	61,036,681	542	60,834,548
Personal Property Industrial	0	0	0	0
Mineral Lease Properties	297,260	297,260	11,502	234,460
Agricultural Properties	462,462	2,114	1	2,114
Total Value	1,360,095,738	1,283,102,961	20,429	1,171,870,437
<hr/>				
Pending Detail	Market	Appraised	Counts	Taxable
Cases Before ARB	56,258,844	55,866,314	179	55,816,314
Incomplete Accounts	17,720,406	17,720,406	255	16,123,577
In Process Accounts	0	0	0	0
Certified Value	1,286,116,488	1,209,516,241	19,995	1,099,930,546

Exemption Detail	Market	Exempt	Counts	Appraised
Absolute Public	24,679,252	24,679,252	73	24,679,252
Absolute Charitable	5,470,216	5,470,216	16	5,470,216
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	24,733,446	24,733,446	24	24,733,446
Indigent Housing	0	0	0	0
Nominal Value	59,779	59,779	3,859	59,779
Disabled Vet 10-29%	3,679,641	139,500	28	3,297,365
Disabled Vet 30-49%	2,654,760	146,250	20	2,405,700
Disabled Vet 50-69%	1,458,542	110,000	11	1,249,430
Disabled Vet 70-99%	11,835,324	1,098,000	92	10,397,299
Disabled Vet 100%	3,766,889	2,355,200	28	3,291,200
Surviving Spouse Disabled Vet 100%	597,088	246,110	5	506,110
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	0	0	0	0
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	157,353,950	50,427,801	1,287	136,055,869
Homestead Local Option-Disabled Person	0	0	0	0
Solar & Wind Powered Devices	0	0	0	0
Pollution control	290,109	7,812	1	290,109
Community Housing Development	112,329	112,329	1	112,329
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc)	0	0	0	0
Total Exemptions		109,585,695	5,445	

Deferrals	Market	Deferred	Counts	Appraised
Ag Deferrals	462,462	460,348	1	2,114
Scenic Deferrals	0	0	0	0
Public Access Airports	0	0	0	0
Other Deferrals	0	0	0	0
Total Deferrals	462,462	460,348	1	2,114

New Exemptions	Market	Exempt	Counts	Appraised
Absolute Public	0	0	0	0
Absolute Charitable	0	0	0	0
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	0	0	0	0
Indigent Housing	0	0	0	0
Nominal Value	0	0	0	0
Disabled Vet 10-29%	578,402	20,000	4	565,381
Disabled Vet 30-49%	438,540	22,500	3	407,880
Disabled Vet 50-69%	131,899	10,000	1	99,880
Disabled Vet 70-99%	2,036,477	180,000	15	1,825,011
Disabled Vet 100%	566,747	328,210	4	496,210
Surviving Spouse Disabled Vet 100%	249,046	95,650	2	199,650
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	0	0	0	0
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	2,900,051	920,000	23	2,687,849
Homestead Local Option-Disabled Person	0	0	0	0
Solar & Wind Powered Devices	0	0	0	0
Pollution control	0	7,812	1	290,109
Community Housing Development	0	0	0	0
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc)	0	0	0	0
Total New Exemptions		1,584,172	53	

New Construction	Market	New Value	Counts	Taxable
All Real Estate	7,741,508	3,236,003	35	7,323,072
New business in new improvement	0	0	0	0
Total New Construction	7,741,508	3,236,003	35	7,323,072
New Construction in Residential	4,568,428	1,433,900	32	4,149,992
New Construction in Commercial	3,173,080	1,802,103	3	3,173,080
	Market	Appraised	Counts	Taxable
Annexation	0	0	0	0
Deannexation	0	0	0	0

Tax Ceiling	Market	Taxable	Counts	Ceiling Amount
Over 65	157,353,950	83,182,968	1,287	404,442 00
Disable Person	14,016,218	12,182,678	116	62,640 00
Total Ceilings	171,370,168	95,365,646	1,403	467,082 00
New Over 65 Ceilings	2,900,051	0	23	0 00
New Disabled Person Ceilings	0	0	0	0 00
Capped Accounts	Market	Cap Loss	Counts	Appraised
Cap Total	622,893,825	76,139,899	4,856	546,753,926
New Cap this Year	555,287,668	66,701,967	4,312	488,585,701
All Exemptions by Group	Market	Exempt	Counts	Appraised
Residential	169,542,279	56,923,223	1,391	147,267,645
Commercial	52,881,969	52,599,672	65	52,881,969
Industrial	0	0	0	0
Mineral Lease	62,800	62,800	3,876	62,800
Agricultural	0	0	0	0
Exemption Total		109,585,695	5,332	
	Market	Exempt	Counts	Appraised
Prorated Absolute	0	0	0	0
Multi-Prorated Absolute	0	0	0	0
		Current Taxable	Counts	Appraised
Value Loss - 25 25(d)		0	0	0
	Average Market	Average Appraised	Counts	Average Taxable
Averages for Value Single Family	126,231	116,584	7,892	109,394

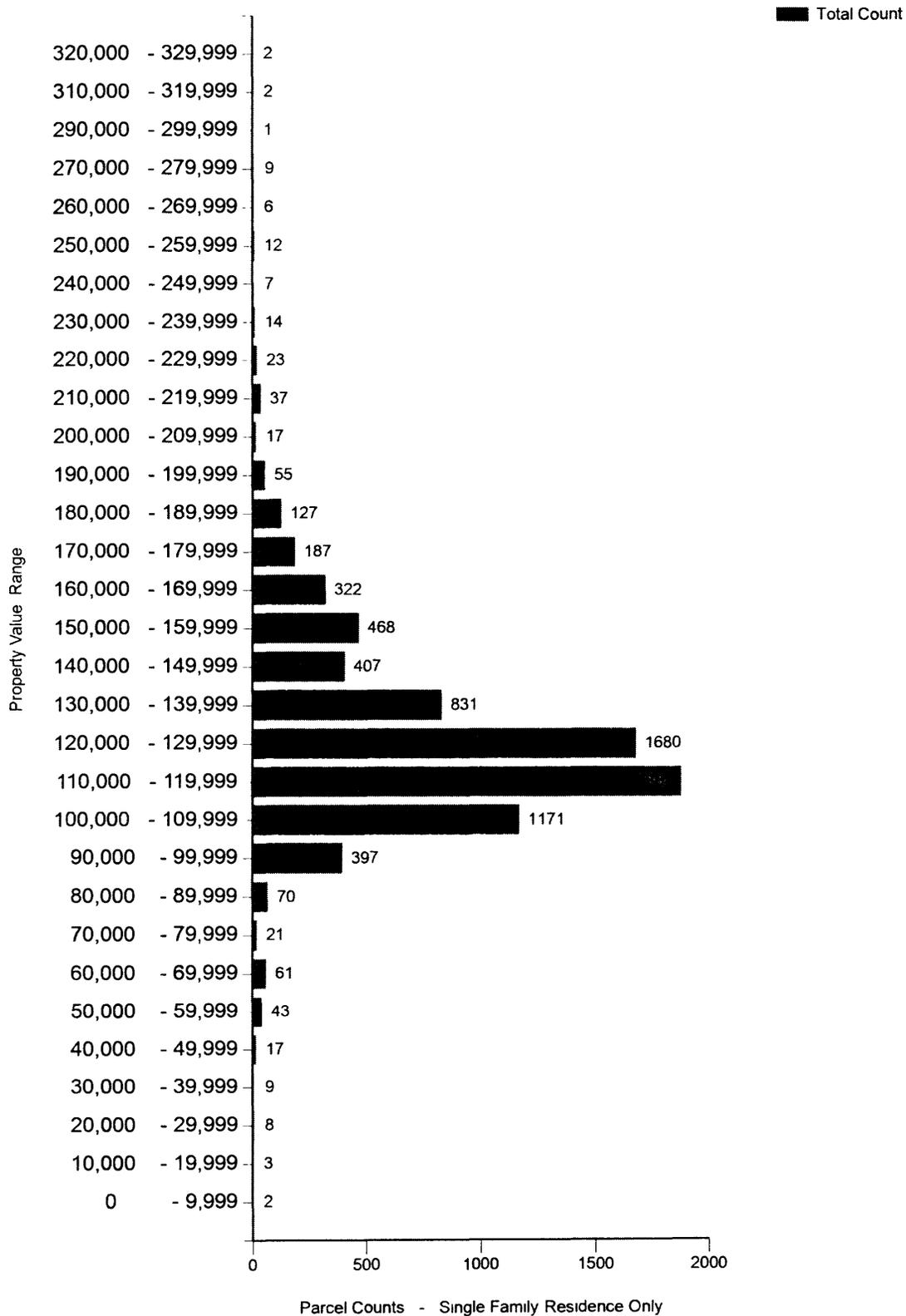


Entities Residential Graph Report

7/26/2016
10 59 20 AM

2016 CITY OF WATAUGA

Total Parcel Counts 7,890 Average Market Value: 126,238





Entity Exemptions Report 2016 July Certification - 7-22

031 CITY OF WATAUGA

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Abatements	\$0	0	\$0	0	\$0	0	\$0	0
Absolute Charitable	\$5,470,216	16	\$0	0	\$0	0	\$5,470,216	16
Absolute Miscellaneous	\$0	0	\$0	0	\$0	0	\$0	0
Absolute Public	\$24,679,252	73	\$0	0	\$194,875	3	\$24,874,127	76
Absolute Religious & Private Schools	\$24,733,446	24	\$0	0	\$1,401,455	4	\$26,134,901	28
Community Housing Development	\$112,329	1	\$0	0	\$0	0	\$112,329	1
Disabled Vet 100%	\$2,355,200	28	\$0	0	\$0	0	\$2,355,200	28
Disabled Vet 10-29%	\$139,500	28	\$0	0	\$0	0	\$139,500	28
Disabled Vet 30-49%	\$146,250	20	\$0	0	\$0	0	\$146,250	20
Disabled Vet 50-69%	\$110,000	11	\$10,000	1	\$0	0	\$120,000	12
Disabled Vet 70-99%	\$1,098,000	92	\$0	0	\$0	0	\$1,098,000	92
Donated Disabled Vet	\$0	0	\$0	0	\$0	0	\$0	0
Foreign Trade Zone	\$0	0	\$0	0	\$0	0	\$0	0
Historic Sites	\$0	0	\$0	0	\$0	0	\$0	0
Homestead Local Option-Disabled Person	\$0	0	\$0	0	\$0	0	\$0	0
Homestead Local Option-General	\$0	0	\$0	0	\$0	0	\$0	0
Homestead Local Option-Over 65	\$50,427,801	1,287	\$40,000	1	\$0	0	\$50,467,801	1,288
Homestead State Mandated-Disabled Person	\$0	0	\$0	0	\$0	0	\$0	0
Homestead State Mandated-General	\$0	0	\$0	0	\$0	0	\$0	0
Homestead State Mandated-Over 65	\$0	0	\$0	0	\$0	0	\$0	0
Indigent Housing	\$0	0	\$0	0	\$0	0	\$0	0
Inventory	\$0	0	\$0	0	\$0	0	\$0	0
Misc Personal Property (Vehicles, etc.)	\$0	0	\$0	0	\$0	0	\$0	0
Nominal Value	\$59,779	3,859	\$0	0	\$499	1	\$60,278	3,860
Pollution control	\$7,812	1	\$0	0	\$0	0	\$7,812	1
Solar & Wind Powered Devices	\$0	0	\$0	0	\$0	0	\$0	0
Surviving Spouse Disabled Vet 100%	\$246,110	5	\$0	0	\$0	0	\$246,110	5
Surviving Spouse Donated Disabled Vet	\$0	0	\$0	0	\$0	0	\$0	0
Surviving Spouse KIA Armed Service Member	\$0	0	\$0	0	\$0	0	\$0	0
Transfer Base Value for SS Disable Vet	\$0	0	\$0	0	\$0	0	\$0	0



**Entity Exemptions Report
2016 July Certification - 7-22**

031 CITY OF WATAUGA

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Prorated Absolute (included in above Absolute categories)	\$0	0	\$0	0	\$0	0	\$0	0

Deferral Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Ag Deferrals	\$460,348	1	\$0	0	\$0	0	\$460,348	1
Scenic Deferrals	\$0	0	\$0	0	\$0	0	\$0	0

Entity Totals	
Total Appraised *	\$1,283,102,961
Absolute Exempt	\$54,882,914
Cases Before ARB	\$55,866,314
Incompletes	\$17,720,406
Partial Exemptions	\$54,702,781
In Process	\$0
Calculated Net Taxable Value	\$1,099,930,546
Total # of Accounts *	20,429

* Only includes totals from Agricultural Properties, Mineral Lease Properties, Personal Property Commercial, Personal Property Industrial, Real Estate Commercial, Real Estate Industrial, and Real Estate Residential



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager *GV*
Sandra Gibson, Director of Finance, CGFO *S. Gibson*

SUBJECT: Discussion and action on an Ordinance adopting and approving the City of Watauga Budget for Fiscal Year beginning October 1, 2016 and ending September 30, 2017

BACKGROUND/INFORMATION:

All of the required Public Hearings, notices and publications relating to the Proposed Budget for 2016-2017 have been completed, and the required budget appropriations ordinance has been drafted and approved by legal counsel for your consideration.

FINANCIAL IMPLICATIONS:

Failure to adopt and approve the proposed Ordinance will delay the budget process for the City of Watauga for FY2016-2017.

RECOMMENDATION/ACTION DESIRED:

Approval and adoption of the proposed Ordinance that would approve and adopt the 2016-2017 Fiscal Year Budget for the City of Watauga.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Ordinance

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2017 fiscal year:

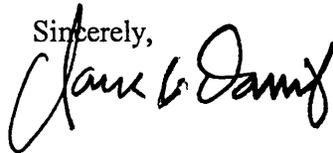
- ✓ 1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga for the 2016-2017 fiscal year;
3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark G. Daniel". The signature is written in a cursive style with a large initial "M".

MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING AND APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 IN ACCORDANCE WITH THE HOME RULE CHARTER OF THE CITY OF WATAUGA; PROVIDING FOR THE APPROPRIATION OF FUNDS IN THE BUDGET; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE, PROVIDING AN EFFECTIVE DATE

WHEREAS, an annual budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 was duly presented to the City Council by the City Manager in accordance with the City Charter; and

WHEREAS, a public hearing notice was published and said public hearing was held, the subject of which was the proposed budget submitted by the City Manager; and

WHEREAS, after full and final consideration, it is the consensus of the City Council that the budget, as hereinafter set forth, should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

I.

The budget for the City of Watauga, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 is hereby approved and adopted, and appropriations are made as follows:

1.	General Fund Operating Appropriations – Fund 01	\$13,081,676
2.	General Obligation Debt Service Fund – Fund 03	\$2,097,716
3.	Storm Drain Utility Enterprise Fund – Fund 15	\$2,849,251
4.	Parks Development Corporation Fund – Fund 04	\$748,150
5.	Capital Projects (Plus Prior Appropriations) – Fund 07	\$8,016,825
6.	Crime Control and Prevention District – Fund 18	\$1,539,700

7.	Park Development Corporation Capital Projects – Fund 05 (Plus Prior Appropriations)	\$246,000
9.	Water Impact Fee – Fund 47	\$0
10.	Sewer Impact Fee – Fund 48	\$0
11.	Water/Sewer Joint Use Facilities – Fund 46	\$0
12.	Water/Sewer Capital Projects (Plus Prior Appropriations) – Fund 45	\$9,410,000
13.	Water and Sewer Operating Fund – Fund 40	\$8,209,788
14.	Internal Service Fund – Fund 22	\$375,000
15.	Water and Sewer Certificates of Obligation Debt Service Fund – Fund 44	\$766,238
16.	Water and Sewer Revenue Bond Debt Service Fund – Fund 42	\$0
17.	Water and Sewer Debt Reserve Fund – Fund 43	\$0
18.	Library Donation Fund – Fund 23	\$6,880
19.	Bunker Hill Drainage Fund – Fund 16	\$0
20.	Municipal Court Security Fee – Fund 25	\$20,050
21.	Municipal Court Technology Fund – Fund 26	\$9,000
22.	Municipal Court Juvenile Fund – Fund 27	\$33,400
23.	Park Vista Public Improvement District – Fund 30	\$0
24.	Traffic Safety Fund – Fund 28	\$682,560
25.	Oil Gas Fund – Fund 12	\$0
26.	Street Maintenance Fund – Fund 14	\$710,000
27.	Strategic Initiative Fund – Fund 13	\$225,000

II.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

III.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

IV.

This Ordinance shall become effective and shall be in full force and effect after passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas, and publication hereof as prescribed by law and the City Charter.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 7th day of September 2016.

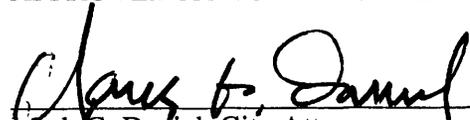
APPROVED:

Hector F. Garcia, Mayor

ATTEST:

Zolaina Parker, City Secretary

APPROVED AS TO FORM AND LEGALITY:



Mark G. Darfiel, City Attorney



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager *GV*
Sandra Gibson, Director of Finance, CGFO *S Gibson*

SUBJECT: Discussion and action on An Ordinance adopting and approving a property tax increase reflected in the Budget of the City of Watauga for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017

BACKGROUND/INFORMATION:

Truth-in-Taxation rules require that if a City's property tax levy raises more revenue from property taxes than in the preceding year, the governing body must hold a separate vote to ratify the property tax increase reflected in the budget.

This budget will raise more total property taxes than last year's budget by \$728,860, or 12.51%, and of that amount, \$20,012 is tax revenue to be raised from new property added to the tax roll this year.

All of the required Public Hearings, notices and publications relating to the Proposed Budget for 2016-2017 have been completed.

FINANCIAL IMPLICATIONS:

Failure to adopt and approve the proposed Ordinance will delay the budget process for the City of Watauga for FY2016-2017.

RECOMMENDATION/ACTION DESIRED:

Approval of the Ordinance adopting and approving a property tax increase reflected in the Budget of the City of Watauga for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Ordinance

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

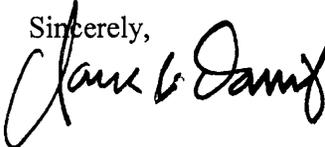
Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2016 fiscal year:

1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga for the 2016-2017 fiscal year;
- ✓ 3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,


MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA ADOPTING AND APPROVING A PROPERTY TAX INCREASE REFLECTED IN THE BUDGET FOR THE CITY OF WATAUGA FOR FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE SECTION 102.007; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE, PROVIDING AN EFFECTIVE DATE

WHEREAS, the proposed budget for this fiscal year for the City of Watauga will require raising more revenue from property taxes than in the previous year; and

WHEREAS, the 80th Legislature of Texas has amended Local Government Code Section 102.007, effective September 1, 2007, to require a separate vote by the governing body of a municipality to ratify a property tax increase reflected in a proposed municipal budget in order to adopt the proposed budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Watauga, Texas.

I.

The budget for the City of Watauga for the fiscal year beginning October 1, 2016 and ending September 30, 2017 will raise more total property taxes than last fiscal year's budget by \$728,860 or 12.51% and of that amount, \$20,012 is tax revenue to be raised from new property added to the tax roll this year. The property tax increase that is reflected in the budget for the City of Watauga for the fiscal year beginning October 1, 2016 and ending September 30, 2017 is hereby approved and adopted.

II.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

III.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

IV.

This Ordinance shall become effective and shall be in full force and effect after passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas, and publication hereof as prescribed by law and the City Charter.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 7th day of September 2016.

Approved:

HECTOR F. GARCIA, MAYOR

Attest:

ZOLAINA PARKER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:


MARK G. DANIEL, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: August 29, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Greg Vick, City Manager *GV*
Sandra Gibson, Director of Finance, CGFO *S Gibson*

SUBJECT: Discussion and action on an Ordinance adopting and approving the levying of Ad Valorem Taxes for Fiscal Year October 1, 2016 through September 30, 2017 in the amount of \$0.618411 per \$100 valuation

BACKGROUND/INFORMATION:

Section 10 of the Watauga Home Rule Charter authorizes the levying of ad valorem taxes for the City of Watauga. All the required Public Hearings, notices and publications have been completed. Section 26.05 (b) of the Property Tax Code states that the vote on the ordinance setting the tax rate must be a record vote.

FINANCIAL IMPLICATIONS:

This year's proposed tax rate exceeds the effective tax rate. The tax levy will raise more revenue from property taxes than last year by an amount of \$728,860 which is a 12.51 percent increase from the tax levy in the FY2015/2016 Budget Year. This levy will be used for funding additional debt service related to streets and parks projects, increases to employee compensation and medical insurance expenses, purchases of equipment, increases in dispatch/jail shared services, as well as other expenses relating to meeting the community needs.

RECOMMENDATION/ACTION DESIRED:

Consideration of approval of the attached Property Tax Ordinance adopting and approving the levying of Ad Valorem Taxes for FY2016/2017.

MOTION FORMAT:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.618411, which is effectively a 12.36 percent increase in the tax rate."

ATTACHMENTS/SUPPORTING DOCUMENTATION:

- 1) Letter from Mark Daniel, City Attorney
- 2) Proposed Ordinance

Attachment 1

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS & BIGGS
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS
TIM MOORE
LANCE T. EVANS
WILLIAM R. BIGGS

August 26, 2016

Via Email

Ms. Sandra Gibson
Director of Finance and Administration
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

Re: Ordinances and Resolutions regarding 2016-2017 Fiscal Year Budget

Dear Ms. Gibson:

Pursuant to your request, I have reviewed the following four (4) Ordinances and two (2) Resolutions regarding the budget for the 2016-2016 fiscal year:

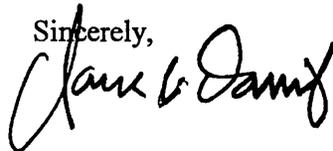
1. Ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and
- ✓ 2. Ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga for the 2016-2017 fiscal year;
3. Ordinance by the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2016 and ending September 30, 2017; and
4. Ordinance by the City Council of the City of Watauga levying assessments for use and support of the Park Vista Public Improvement District for the City of Watauga, Texas for the 2016-2017 fiscal year; and
5. Resolution of the City Council of the City of Watauga authorizing the continuation of the Park Vista Public Improvement District established January 1999 as provided by Chapter 372 of the Local Government Code; and
6. Resolution of the City Council of the City of Watauga approving the Tax Assessment Roll for 2016

Ms. Sandra Gibson
August 26, 2016
Page 2

I approve of all of the above Ordinances and Resolutions as to form and would recommend that the same be placed on the next City Council meeting agenda for consideration.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact me should you have any questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark G. Daniel", written in a cursive style.

MARK G. DANIEL

MGD/tp

cc: Mayor Hector Garcia
Mr. Greg Vick, City Manager
Ms. Zolaina R. Parker, City Secretary

Attachment 2

CITY OF WATAUGA, TEXAS
ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WATAUGA, TEXAS FOR THE 2016-2017 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING FOR THE STATEMENT REQUIRED BY SECTION 26.05(b) OF PROPERTY TAX CODE; PROVIDING FOR THE DATE WHEN TAXES SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE, PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Watauga, Texas has previously complied with all notice, publications and public hearing requirements of the Home Rule Charter of the City of Watauga, Texas and the laws of the State of Texas including notice and publication of the 2016 Tax Year Proposed Property Tax Rate; and

WHEREAS, pursuant to Section 26.05(b) of the Property Tax Code, the City of Watauga, Texas is required to place specific statements in the Ordinance adopting the tax rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Watauga, Texas, and to provide an Interest and Sinking Fund for the 2016-2017 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.618411 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

1. For the maintenance and support of the general government (General Fund), \$0.423017 on each \$100.00 valuation of property; and
2. For the Interest and Sinking Fund, \$0.195394 on each \$100.00 valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.97 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$17.18.

II.

Taxes levied under the Ordinance shall be due October 1, 2016, and if not paid on or before January 31, 2017 shall immediately become delinquent.

III.

All taxes shall become a lien upon the property against which assessed, and the City assessor and collector of the City of Watauga, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Watauga, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate as prescribed by State Law.

IV.

The City assessor and collector of the City of Watauga, Texas is hereby directed to assess for the 2016-2017 fiscal year the rates and amounts herein levied and when such taxes are collected, to distribute the collections in accordance with this Ordinance.

V.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

VI.

If any section, subsection, sentence, or clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

VII.

This Ordinance shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas and upon approval thereof by the Mayor of the City of Watauga, Texas, and publication hereof as prescribed by the law and the City Charter.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 7th day of September 2016.

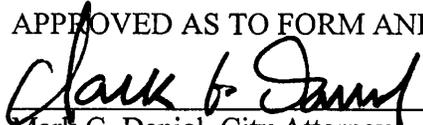
APPROVED:

Hector F. Garcia, Mayor

ATTEST:

Zolaina Parker, City Secretary

APPROVED AS TO FORM AND LEGALITY:



Mark G. Daniel, City Attorney